

Mantua Township Fire District #1  
Board of Fire Commissioners  
Minutes of Regular Meeting  
January 19, 2023

Chairman K. Howarth called the meeting to order pursuant to the Open Public Meetings Act.

Commissioners and Attendees Saluted the Flag

Roll Call:

Commissioners in attendance were Chairman K. Howarth, Commissioner C. Jones, Commissioner J. Neely, Commissioner L. Campbell, and Chief /Administrator and Recording Secretary B. Hauss

Absent: Commissioner N. Vacarino

Consideration of Minutes from Previous Regular Meeting:

A Motion was made by Commissioner L. Campbell to approve the Minutes from the previous Regular Meeting. Second by Commissioner J. Neely, motion passed unanimously.

Resolutions, Bids:

No resolutions or Bids.

Treasurer's Report:

Chief B. Hauss presented the Treasurer's Report.

Chief B. Hauss stated that there were 34 purchase orders totaling \$50,698.34 the payments over \$1,000.00 in this bill pay were to Napa Auto Parts for the Tire Machine for \$8,990.75, to South Jersey Overhead Door for the Garage Door Opener for \$1,850.00, to South Jersey Gas for Jackson Road Station for \$1,130.79 and to Amazon for two FLIR K2 Thermal Imaging Cameras for \$3,504.60. Payments to Payroll for \$14,842.58 and \$15,228.89 on January 12<sup>th</sup> and January 18<sup>th</sup> respectively.

Chief B. Hauss then read the balances of the Accounts for December 2022:

General Disbursements: \$1,439,966.47

Payroll: \$28,587.67

Rentals: \$348,677.31

Total: \$1,817,231.45

A Motion was made by Commissioner L. Campbell to accept the Treasurer's Report and pay the bills (\$50,698.34). Second by Commissioner J. Neely, motion passed unanimously.

Chief's Report and Training Report:

Chief B. Hauss presented the Chief/Training Report:

**Call Log: December 2022**

Total Dispatches: 76

Structures:	14
MVCs:	12
Alarm Systems:	14
Vehicle Fire:	1
Brush:	2
CO/Fumes:	9
EMS Assist:	6
Incidental:	18

**Working Fires: 8**

**Extrications: 0**

**AM (0600-1800): 62**

**PM (1800-0600): 14**

**Station Response: 26**

**Duty Crew Response: 50**

First Arriving Unit Average Response Time: 4 Minutes 05 Seconds

Average number of volunteer personnel responding – 5

**Member Recognition:**

Top Runners for 2022 will be awarded on Friday Night!

**Notes:**

Ordered Turnout Gear. Have the go ahead to order the gear washer and the remainder of the turnout gear for \$31,000.00. The equipment will be purchased by us and then reimbursed by the State. Accountant advised to do a budget amendment after the February Election.

Ballots are all done and forwarded to the County Clerk. Should be going out in the mail soon.

All publications have been made and are maintained.

Started pulling turnout gear of members who have not been active.

Commission Minutes posted to the website  
NFIRS reports are up to date, and monthly and yearly percentages are attached.

**Membership:**

Currently 36 Members

**Training Report:**

Mandatory Training is underway. Bulk of the membership have completed the computer-based training. All members need to sign the acknowledgement of SOGs and complete the Right to Know Training. Active members need to complete the SCBA Training.

I have reached out to Gloucester County for a Confined Space Awareness Lecture as that is a mandatory training every two years.

For SCBA Refresher members are refreshing on the RIC Pack and FAST Board as well.

Crews are conducting on shift training on a weekly basis. Allowing all member to attend training with duty crew.

Training Schedule is up, 1<sup>st</sup> Week Apparatus Training, 2<sup>nd</sup> week District Training, 3<sup>rd</sup> Week Practical Training

A Motion was made by Commissioner L. Campbell to accept the Chief's/Training Report. Second by Commissioner J. Neely, motion passed unanimously.

Fire Marshal's Report:

Deputy Chief D. Hauss was absent and Chief B. Hauss provided the Fire Marshal's Report:

For the Time period of 12/16/2022 – 01/19/2023

Fire Marshal's office has performed 112 inspections. 112 periodic and 0 re-inspections  
Fire Marshal's office will have 1 inspection left from this year that carry over. All have time extensions due to lack of material to perform job. Mantua Methodist waiting on kitchen hood system install to be finished.

Fire Marshal's office has registered 3 new business.

All payments were sent out payments are starting to come back in.

One fine awaiting payment

During this time there has been one Fire Investigation.

Attached is RMS report for the month and year to date.

New ordinance into township committee for increase of inspection fees and

implementing Knox boxes for any business with a sprinkler system or fire alarm. Ordinance passed first reading, second reading approved ordinance and all prices have been put into effect along with the Knox Boxes.

A Motion was made by Commissioner L. Campbell to approve the Fire Marshal's Report. Second by Commissioner J. Neely, motion passed unanimously.

Building Maintenance Report:

Firefighter D. Marchei read the Building Maintenance Report.

Garage Door opener replaced for 2214's bay  
Jackson Road Fire Alarm was upgraded to Cellular and Completed the Annual Testing  
Sub Panel for Electric was ran to the shed for the Tire Machine for the Shop  
Shed Lights were installed  
Daily Upkeep of both stations has been maintained.

A Motion was made by Commissioner L. Campbell to approve the Building Maintenance Report. Second by Commissioner C. Jones, motion passed unanimously.

Vehicle Maintenance Report:

Vehicle Maintenance report- 12/15/2022 – 1/17/2023

**Mantua FD**

-All service began on department trucks

**Shared services**

**Wenonah**

-1317 is scheduled for repairs

**West Deptford**

- Multiple public works vehicles have been repaired
- Multiple fire trucks and command cars being are repaired
- Multiple police dept vehicles are being outfitted

**Gibbstown FD**

-N/A

**Woodbury FD**

-Car 5 is being repaired

**Oaklyn FD**

-N/A

**Swedesboro**

-Multiple public works vehicles were serviced

**Cinnaminson FD**

-Repaired Marine units

**Collingswood FD**

-Squad 16 was looked at and is being scheduled for service

**National Park**

-N/A

**Mantua PD**

-All vehicles are being serviced and repaired as necessary

**Mantua MUA**

-N/A

**Monroe**

-Finished upfitting multiple police cars for service

**Equipment Repairs**

-N/A

**Other Remarks**

-N/A

Respectfully submitted

Daniel Darnall

A Motion was made by Commissioner L. Campbell to approve the Vehicle Maintenance Report. Second by Commissioner J. Neely, motion passed unanimously.

**Solicitors Report:**

Nothing to report

**New Business:**

No new Business

Old Business:

Chairman K. Howarth asked about the curbing for along the fencing of the Shop, Chief B. Hauss stated that he would get with Firefighter Mercer about getting quotes for that project.

Chairman K. Howarth then asked about the epoxy flooring at Union Avenue. Chief B. Hauss stated that he spoke with Commissioner Vacarino, who stated that he would write the spec for the project and get ballpark figures. If the project will be over our bid threshold, we recommend, bringing money into the 2024 budget to complete the project.

Open Meeting to Public:

Commissioner L. Campebell motioned to open the Meeting to the Public. Second by Commissioner C. Jones, motion passed unanimously.

Motion to Close Public Portion:

Mr. Sidney Marks of 145 Ferndale Avenue spoke about the National Fire Academy.

There being no comments from the public a motion by Commissioner L. Campbell to close the Public Portion of the Meeting. Second by Commissioner C. Jones, motion passed unanimously.

Motion to Adjourn:

Commissioner L. Campbell then made a motion to adjourn, second by Commissioner C. Jones, motion passed unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'B. Hauss', with a large, stylized initial 'B' and a horizontal line extending to the right.

Brian Hauss, District Chief/Administrator