

Mantua Township Fire District #1  
Board of Fire Commissioners  
Minutes of Work Session Meeting  
May 7, 2020

Chairman K. Howarth called the meeting to order pursuant to the Open Public Meetings Act. The meeting was held virtually on the Zoom Meeting Application. Appropriate notice was given and posted in the South Jersey Times, Courier Post, Mantua Township Municipal Building and Mantua Township Fire District Website.

Commissioners and Attendees virtually Saluted the Flag

Roll Call:

In attendance were: Chairman K. Howarth, Commissioner J. Hauss, Commissioner C. Jones, Commissioner N. Vacarino, Commissioner L. Campbell and Chief/Administrator and Recording Secretary B. Hauss

Consideration of Minutes from Previous Work Session:

A Motion was made by Commissioner L. Campbell to approve the Minutes from the previous Work Session Meeting. Second by Commissioner C. Jones, motion passed unanimously.

Resolutions, Bids:

Chief B. Hauss then read Resolution 2020-19 Authorizing Interlocal Agreement with Cinnaminson Fire District No. 1 for Mechanic Services. A motion was made to accept the resolution by Commissioner L. Campbell, second by Commissioner N. Vacarino. Motion passed unanimously.

Treasurer's Report:

Commissioner J. Hauss presented the Treasurer's Report.

Commissioner J. Hauss stated that there were 26 purchase orders totaling \$41,912.95 and the purchases over \$1,000.00 were for \$1,341.36 to Northeast Distribution, as well as, \$12,086.55, \$11,835.39, and \$11,852.53 to payroll on April 21<sup>st</sup>, April 28<sup>th</sup> and May 7<sup>th</sup> respectively.

A Motion was made by Commissioner L. Campbell to accept the Treasurer's Report and pay the bills (\$41,912.95). Second by Commissioner J. Hauss, motion passed unanimously.

Solicitors Report:

There was no report from the Solicitor

New Business:

Chief B. Hauss presented information from Orbit Energy for a PPA Solar project at the Union Avenue Station. Orbit energy proposed to install the Solar at the Union Avenue station for \$0.131 per KW/H opposed to the \$0.262 per KW/H that we are currently paying to Atlantic City Electric. The Solar would cover 100% of the energy used at the station.

The Solar would be installed for free and would have to be paid monthly to the finance company, leaving a minimal electric bill.

Commissioner J. Hauss motioned to contact Orbit Energy and ask for a contract detailing the terms of the agreement. Second by Commissioner L. Campbell, motion passed unanimously.

Old Business:

Chairman K. Howarth asked about the status of the New Mechanic Building. Commissioner J. Hauss and Chief B. Hauss presented quotes for two metal buildings from Ithaca Metal Building and Ironbuilt buildings. Commissioner N. Vacarino presented a quote from General Steel. All three quotes outlined the dimensions, and components of the building, as well as, warranties of the building.

At the time of the meeting, two of the quotes were not the same as far as dimensions of the building, as well as, door openings. Commissioner N. Vacarino asked to table the conversation until the next meeting and give each business opportunity to re-quote the building with the exact specifications. There was further discussion regarding the details of each quote, confirming that it would be necessary to have three exact quotes prior to purchase.

Chief B. Hauss informed the commissioners that we are currently waiting to go into a shared service agreement with Gloucester County for the use of the Qualified Purchasing Agent. If we can utilize a QPA, the District can make a purchase up to \$40,000.00 with only obtaining three bids without advertising for a Sealed bid procedure.

Commissioner J. Hauss then mentioned that the new Rescue Engine will be delayed until the end of July due to the COVID-19 Pandemic.

Open to Public:

Commissioner L. Campbell motioned to open the Meeting to the Public. Second by Commissioner C. Jones, motion passed unanimously.

Chief B. Hauss discussed with the commissioners about allowing members to return to full duty during the COVID-19 pandemic. All commissioners agreed to allow the members to return to full service, specifying that members still take the proper precautions for their own health.

Commissioner J. Hauss stated that we should continue to conduct virtual commission meetings until the Governor lifts restrictions.

There being no comments from the public a motion by Commissioner C. Jones to close the Public Portion of the Meeting. Second by Commissioner J. Hauss, motion passed unanimously.

Chief B. Hauss then asked Commissioners J. Hauss and N. Vacarino to look into if the companies providing quotes for the buildings were in the Houston-Galveston Coop or do state contract pricing.

Motion to Adjourn:

Commissioner L. Campbell made a motion to adjourn, second by Commissioner C. Jones, motion passed unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "B. Hauss". The signature is stylized with a large, sweeping initial "B" and a horizontal line extending to the right.

Brian Hauss, District Chief/Administrator