

Mantua Township Fire District #1  
Board of Fire Commissioners  
Minutes of Regular Meeting  
March 17, 2022

Vice Chairman L. Campbell called the meeting to order pursuant to the Open Public Meetings Act.

Commissioners and Attendees Saluted the Flag

Roll Call:

Commissioners in attendance were: Vice Chairman L. Campbell, Commissioner N. Vacarino, Commissioner C. Jones, Commissioner J. Neely, and Chief /Administrator and Recording Secretary B. Hauss

Absent: Chairman K. Howarth

Consideration of Minutes from Previous Regular Meeting:

A Motion was made by Commissioner C. Jones to approve the Minutes from the previous Regular Meeting. Second by Commissioner J. Neely, motion passed unanimously.

Resolutions, Bids:

Commissioner C. Jones read Resolution 2022-07 Amending the 2022 Budget. A motion was made by Commissioner J. Neely to accept the resolution as read, second by Commissioner C. Jones. Vice Chairman L. Campbell called for a roll call vote. Motion passed on roll call, four (4) yes, one (1) absent.

Commissioner C. Jones read Resolution 2022-08 Discussion of Personnel. A motion was made by Commissioner C. Jones to accept the resolution as read, second by Commissioner J. Neely, motion passed unanimously.

Treasurer's Report:

Commissioner N. Vacarino presented the Treasurer's Report.

Chief B. Hauss stated that there were 54 purchase orders totaling \$141,625.96 the payments over \$1,000.00 in this bill pay were for \$80,499.33 to Fabbri Builders for 2<sup>nd</sup> payment for Maintenance Facility, \$5,420.00 to MES for Turnout Gear, \$2,500.00 to Orbit Energy for the Plumbing Design, \$5,800.00 to Fabbri Builders to Install Garage Doors, \$2,500.00 to Fabbri Builders to Install Gutters on New Shop, \$1,165.90 to Vineland Auto Electric for an Auto Charger, and \$11,246.68 to Mantua Township for 2021 4<sup>th</sup> Quarter Pension Payment. Payments to Payroll for \$13,600.59 and \$13,142.05 on March 7<sup>th</sup> and March 14<sup>th</sup> respectively.

Commissioner N. Vacarino then read the balances of the Accounts for February 2022:  
General Disbursements: \$1,197,581.94  
Payroll: \$41,918.07  
Main Street: \$330,047.31  
Total: \$1,569,547.32

A Motion was made by Commissioner J. Neely to accept the Treasurer's Report and pay the bills (\$141,625.96). Second by Commissioner C. Jones, motion passed unanimously.

Chief's Report and Training Report:

Chief B. Hauss presented the Chief/Training Report:

**Call Log: February 2022**

Total Dispatches: 93

Structures:	17
MVCs:	10
Alarm Systems:	21
Vehicle Fire:	5
Brush:	4
CO/Fumes:	9
EMS Assist:	6
Incidental:	21

**Working Fires: 4**

**Extrications: 0**

**AM (0600-1800): 58**

**PM (1800-0600): 35**

**Station Response: 49**

**Duty Crew Response: 44**

First Arriving Unit Average Response Time: 3 Minutes 38 Seconds

Average number of volunteer personnel responding – 4.4

**Member Recognition:**

Crew that operated on Dredge Fire Yesterday. Hard work by everyone involved.

**Notes:**

Turnout Gear came in for Mike Mercer, but it was too big, so it has been re-issued to Kevin West. New Gear being purchased for Mercer.

April 9<sup>th</sup> is Sewell Baseball Opening Day, starting at Union Avenue Fire Station and parade to Sewell Baseball. Request for Fire Police and a Fire Truck in the parade.

Meeting with Chief's Dolgos and Smith on Monday to discuss our Mutual Aide Taskforce.

Woodbury Responses will be done this Sunday, still on 1<sup>st</sup> alarm for all Dwellings, Buildings or Structures. 1<sup>st</sup> Alarm in West Deptford for South end, 2<sup>nd</sup> Alarm in North End.

No Changes to our response plan.

Commission Minutes posted to the website  
NFIRS reports are up to date, and monthly and yearly percentages are attached.

### **Membership:**

Tom Derenberger is Resigning  
JJ Martell is getting gear pulled and Dave Gaines shortly after  
Currently 44 Members

### **Training Report:**

Commissioners still need to do the Mandatory training, I will send a link

CEVO 3 has been purchased by Deputy Chief Hauss and all members have received the training, waiting for them to be completed. It is a virtual class.

Flashover Simulator Training will be April 20<sup>th</sup> at Burlington County, 10 members attending  
2<sup>nd</sup> Offering will be October 15<sup>th</sup> also at Burlington County

Two new members are starting driver's training

AJ Glaser will be hosting some CPR Classes on Tuesday Nights. Try to get 5 people per class, let the Chief Know if you would like to attend

Training Schedule is up, 1<sup>st</sup> Week Apparatus Training, 2<sup>nd</sup> week District Training, 3<sup>rd</sup> Week Practical Training

A Motion was made by Commissioner C. Jones to accept the Chief's/Training Report. Second by Commissioner J. Neely, motion passed unanimously.

### Fire Marshal's Report:

Deputy Chief D. Hauss provided the Fire Marshal's Report:

For the Time period of 02/18/2022 – 03/17/2022

Fire Marshal's office has performed 180 inspections. 82 periodic and 98 re inspections

Fire Marshal's office has 2 inspections left for the year that will carry over till next year. All have time extensions due to lack of material to perform job. Earthwise waiting on doors to be installed, and Mantua Methodist waiting on permits and material to install a kitchen hood system.

Fire Marshal's office has registered 4 new business.

We have 42 outstanding payments for the year out of 269 NLH payments. Second notices for payments have been sent out.

During this time there has as been 0 investigation.

All crews have been trained on our new inspection software for the tablets and have been utilizing the app in the field

Met with the state out at Mantua United Methodist Church about a complaint sent to the state over having to put in a hood system over their stove. State fire official agreed with our decision to put the hood system in.

Looking for approval for KNOX box key secures for the vehicles to secure our Knox keys and know who is utilizing them. The amount for the purchase will be \$9281.00 with a \$1038.00 a year subscription fee.

Commissioners then had questions regarding the KNOX box Key box system.

A motion was then made by Commission C. Jones to purchase the KNOX box key system at the quoted price. Second by Commissioner J. Neely, motion passed unanimously.

Attached is RMS report for the month and year to date.

A Motion was made by Commissioner C. Jones to approve the Fire Marshal's Report. Second by Commissioner J. Neely, motion passed unanimously.

#### Building Maintenance Report:

Firefighter M. Mercer provided a Building Maintenance Report:

New LED Light Fixtures have been replaced in engine bay (still in progress).

Outdoor outlet has been installed on Bravo Side of the Union Avenue for Maintenance Truck

New Thermostats installed throughout Union Avenue

Union Avenue Kitchen hood has been cleaned and serviced

Daily Chores and Cleanliness have been maintained at both stations

Engine Bay doors were scrubbed of grease and debris.

A Motion was made by Commissioner J. Neely to approve the Building Maintenance Report. Second by Commissioner C. Jones, motion passed unanimously.

Vehicle Maintenance Report:

Firefighter D. Darnall provided the Vehicle Maintenance Report

Vehicle Maintenance report- 2/17/2022 – 3/17/2022

**Mantua FD**

-2211 was repaired

**Shared services**

**Wenonah**

-N/A

**West Deptford**

- Multiple public works vehicles have been repaired
- Multiple fire trucks and command cars being serviced
- Repaired Marine 6-1

**Gibbstown FD**

-N/a

**Woodbury FD**

-FM 5 vehicle was repaired

**Oaklyn FD**

-Engine 18 was repaired

**Swedesboro**

-N/A

**Cinnaminson FD**

-Repaired ambulance

**Collingswood FD**

-N/A

**National Park**

- Repaired Marine 8-1
- Diagnose Engine 812 (waiting on parts)

**Mantua PD**

- All vehicles are being serviced and repaired as necessary

**Mantua MUA**

- Repaired truck 5

**Equipment Repairs**

- N/A

**Other Remarks**

- N/A

Respectfully submitted  
Daniel Darnall

A Motion was made by Commissioner C. Jones to approve the Building Maintenance Report. Second by Commissioner J. Neely, motion passed unanimously.

**Solicitors Report:**

Nothing to Report

**New Business:**

Was discussed in Fire Marshal's Report

**Old Business:**

Vice Chairman L. Campbell then asked about the status of the building. Deputy Chief D. Hauss stated that the erection process is still in progress and that the doors are currently being installed. The bathroom was built, and the plumbing is done. Electric will start soon, waiting on gas company to run the main and the water department to run the main and sewer. Commissioner N. Vacarino asked about the deadline that is March 18<sup>th</sup>. Deputy Chief D. Hauss stated that they are aware of the deadline and aware that they are going to be getting fined.

There was further discussion about the maintenance facility and the installation and change of fencing around the building.

Vice Chairman L. Campbell then asked about the status of the South Jersey Gas issue at Union Avenue Station. Deputy Chief D. Hauss stated that there was a problem with the

meter, which is why there was such a high gas bill. The meter was replaced and the gas bill is now only \$699.00.

Open Meeting to Public:

Commissioner C. Jones motioned to open the Meeting to the Public. Second by Commissioner J. Neely, motion passed unanimously.

Motion to Close Public Portion:

There being no comments from the public a motion by Commissioner C. Jones to close the Public Portion of the Meeting. Second by Commissioner J. Neely, motion passed unanimously.

Commissioners went into closed session at 1932 hours.

Commissioners discussed a personnel issue and returned from Closed session at 2021 hours

Motion to Adjourn:

Commissioner C. Jones then made a motion to adjourn, second by Commissioner J. Neely, motion passed unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "B. Hauss". The signature is fluid and cursive, with a large initial "B" and a stylized "H".

Brian Hauss, District Chief/Administrator