

Mantua Township Fire District #1
Board of Fire Commissioners
Minutes of Regular Meeting
January 21, 2021

Chairman K. Howarth called the meeting to order pursuant to the Open Public Meetings Act.

Commissioners and Attendees Saluted the Flag

Roll Call:

In attendance were: Chairman K. Howarth, Commissioner J. Hauss, Commissioner C. Jones, Commissioner N. Vacarino, Commissioner L. Campbell and Chief /Administrator and Recording Secretary B. Hauss

Consideration of Minutes from Previous Regular Meeting:

A Motion was made by Commissioner L. Campbell to approve the Minutes from the previous Regular Meeting. Second by Commissioner J. Hauss, motion passed unanimously.

Resolutions, Bids:

Commissioner C. Jones read resolution 2021-01 Interlocal Agreement for Pension Services. A motion was made to accept the resolution by Commissioner L. Campbell. Second by Commissioner J. Hauss, motion passed unanimously.

Commissioner C. Jones read resolution 2021-03 Authorizing Award of Contract for Turnout Gear. A motion was made to accept the resolution by Commissioner L. Campbell, second by Commissioner J. Hauss. Chairman K. Howarth called for a roll call vote. Motion passed on roll call, five (5) yes.

Treasurer's Report:

Commissioner J. Hauss presented the Treasurer's Report.

Commissioner J. Hauss stated that there were 80 purchase orders totaling \$102,097.92 the payments over \$1,000.00 in this bill pay were for \$2,381.00 to MES for Turnout Gear, \$1,360.00 to B-Safe for Alarm Repair, \$2,590.00 to Boundtree for AEDs, \$1,584.88 to First Priority for Parts, \$1,330.25 to Atlantic City Electric, \$1,035.10 to Nat Alexander for RIT Pack Repairs, \$1,465.95 to Home Depot for new Washer and Dryer, \$13,348.00 to Hardenbergh for Insurance and \$1,695.00 to GC IAFF for Union dues. Payments for \$11,357.50, \$12,745.49, \$1,299.60, \$11,998.50, \$12,651.30 and \$13,998.50 to Payroll on December 22nd, December 29th, January 5th, January 12th and January 20th, respectively.

Commissioner J. Hauss then read the balances of the Accounts for December 2020:
General Disbursements: \$1,270,079.70
Payroll: \$19,663.21
Main Street: \$281,689.28
Total: \$1,571,432.19

A Motion was made by Commissioner L. Campbell to accept the Treasurer's Report and pay the bills (\$102,097.92) for the past two meetings. Second by Commissioner N. Vacarino, motion passed unanimously.

Chief's Report and Training Report:

Chief B. Hauss presented the Chief/Training Report:

Call Log: December 2020

Total Dispatches: **88**

Structures:	10
MVCs:	10
Alarm Systems:	11
Vehicle Fire:	4
Brush:	2
CO/Fumes:	9
EMS Assist:	9
Incidental:	33

Working Fires: 3

Extrications: 0

AM (0600-1800): 66

PM (1800-0600): 22

Station Response: 40

Duty Crew Response: 48

First Arriving Unit Average Response Time: 3 Minutes 3 Seconds

Average number of personnel responding – 13

Member Recognition:

Recognize members who responded to the Quest Court Fire. Contained to the kitchen and avoided damage to surrounding dwellings.

Officer Volunteer Percentages:

B. Hauss:	97.50%
D. Hauss:	120.00%
J. Hauss:	45.00%
B. Thompson:	25.00%
K. West:	22.50%

M. Nahas: 10.00%

Notes:

Met with Career Staff about training ideas and some changes to the daily duties.

No new Response Plan Changes

I created a training web page to access all mandatory training if they cannot attend in person class.

Commission Minutes posted to the website

NFIRS reports are up to date, and monthly and yearly percentages are attached.

Membership:

N/A

Training Report:

All but three members have completed their Mandatory Training.

A Motion was made by Commissioner L. Campbell to accept the Chief's/Training Report. Second by Commissioner J. Hauss, motion passed unanimously.

Fire Marshal's Report:

Deputy Chief D. Hauss was present and provided a Fire Marshal's Report:

For the Month of January

Fire Marshal's office has performed 53 periodic inspection.

Fire Marshal's office has 11 re-inspections left from the end of the year. 6 of these businesses owe money and the rest have been scheduled or have asked for time extensions to have fire alarms installed or multiple violations.

Fire Marshal's office has registered 2 new business.

All bills had been sent out for the year and have received a good number of returned payments.

During this time there has been 2 investigation. Multi Vehicle Fire at TMT and 705 Quest Qrt for a Dwelling Fire.

Life hazard yearend report has been certified and submitted to the state for their approval.

Have fixed a couple business registrations that needed to be life hazards and were registered locally.

Attached is RMS report for the month and year to date.

Sincerely

Daniel Hauss

A Motion was made by Commissioner L. Campbell to approve the Fire Marshal's Report. Second by Commissioner J. Hauss, motion passed unanimously.

Building Maintenance Report:

Chief B. Hauss provided a Building Maintenance Report:

Fire Alarm at Jackson Road was repaired
Church is having an issue with a light in the foyer
Randall fixed the rear door to the kitchen that had a water leak due to cracked concrete
Solar is ready to operate, but hasn't been turned on by ORBIT.
Adams Mechanical was out to fix a heater at Jackson Road

Commissioner L. Campbell asked about the light on the rear of Jackson Road. Chief B. Hauss stated that it would be looked into the next shift.

A Motion was made by Commissioner L. Campbell to approve the Building Maintenance Report. Second by Commissioner N. Vacarino, motion passed unanimously.

Vehicle Maintenance Report:

Chief B. Hauss read Firefighter D. Darnall's Vehicle Maintenance Report:

Vehicle Maintenance report- 12/17/2020 – 01/21/2021

Mantua FD

- KME was down to repair issues with 2218
- Serviced 2203
- Serviced 2215
- Serviced and repaired FI22

Shared services

Wenonah

- Public works woodchipper was repaired
- Public works pickup truck was repaired

West Deptford

- Serviced 632
- 614 had issues repaired
- 626 was looked at for repairs
- Public works pickup truck was repaired
- Trash truck was repaired

- Outfitted multiple police cars
- Outfitted code enforcement car

Gibbstown FD

-2118 was repaired

Woodbury FD

-N/A

Oaklyn FD

-Rescue 18 had multiple issues fixed

Swedesboro

-N/A

Cinnaminson FD

-N/A

Mantua PD

- All vehicles are being serviced and repaired as necessary
- New cars have begun to be outfitted for use

Equipment Repairs

-N/A

Other Remarks

-N/A

Respectfully submitted
Daniel Darnall

A Motion was made by Commissioner L. Campbell to approve the Vehicle Maintenance Report. Second by Commissioner C. Jones, motion passed unanimously.

Solicitors Report:

Nothing to report

New Business:

No new Business

Old Business:

Chairman K. Howarth asked about the status of the hallway flooring. Chief B. Hauss stated that it should be completed this upcoming week.

Chairman K. Howarth advised that we can start the LED project and come look Gloucester County Schools to decide which style light we would like to go with.

Chief B. Hauss then advised the commissioners that we have purchased a new stackable washer dryer for the Union Avenue Station.

Open Meeting to Public:

Commissioner J. Hauss motioned to open the Meeting to the Public. Second by Commissioner L. Campbell, motion passed unanimously.

Commissioner C. Jones then spoke about the passing of a former Sewell Fire Company Member, Tom Seas.

Motion to Close Public Portion:

There being no comments from the public a motion by Commissioner J. Hauss to close the Public Portion of the Meeting. Second by Commissioner N. Vacarino, motion passed unanimously.

Commissioner C. Jones then read Resolution 2021-02 Discussion of Personnel in Closed Session. A motion was made to accept the resolution by Commissioner L. Campbell, second by Commissioner J. Hauss, motion passed unanimously.

Commissioners then went into closed session at 1928 hours.

In closed session the commissioners discussed a personnel issue with a current member as well as discussed about a shared services agreement to hire Alex Dickerson as a full-time fire fighter.

Commissioner C. Jones also motioned to negotiate a purchase for the materials with Armstrong Buildings for a Maintenance Facility not to exceed \$60,000.00. Second by Commissioner L. Campbell, motion passed unanimously.

Commissioner C. Jones then motioned to hire Alex Dickerson as a full time firefighter under the terms of a Shared Services Agreement with the Mantua Township MUA pending signing of the agreement. Second by Commissioner L. Campbell, motion passed unanimously.

Commissioners came out of closed session at 2042 hours.

The next meeting will be held on February 4, 2021 at 1900 hours.

Motion to Adjourn:

Commissioner L. Campbell made a motion to adjourn, second by Commissioner C. Jones, motion passed unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "B. Hauss". The signature is stylized with a large, sweeping initial "B" and a horizontal line extending to the right.

Brian Hauss, District Chief/Administrator