

Mantua Township Fire District #1
Board of Fire Commissioners
Minutes of Regular Meeting
August 16, 2018

Chairman K. Howarth called the meeting to order pursuant to the Open Public Meetings Act.

Commissioners and Attendees Saluted the Flag

Roll Call:

In attendance were: Chairman K. Howarth, Commissioner J. Hauss and Commissioner N. Vacarino

Absent: Commissioner C. Jones, Commissioner L. Campbell and Chief /Administrator and Recording Secretary B. Hauss

Consideration of Minutes from Previous Regular Meeting:

A Motion was made by Commissioner J. Hauss to approve the Minutes from the previous Regular Meeting. Second by Commissioner N. Vacarino, motion passed unanimously.

Resolutions, Bids:

Commissioner J. Hauss read Resolution 2018-20 Approving and Authorizing Execution of Interlocal Agreement with Mantua Township Municipal Authorities. A motion was made by Commissioner N. Vacarino, second by Commissioner J. Hauss, motion passed unanimously.

Treasurer's Report:

Commissioner J. Hauss presented the Treasurer's Report.

Commissioner C. Jones stated that there were 24 purchase orders totaling \$19,639.30 the payments over \$1,000.00 in this bill pay were for \$8,288.17 and \$7,519.63 to Payroll on August 9th and August 13th respectively.

Commissioner J. Hauss then read the current balances of the bank accounts. General Disbursements \$1,373,966.03, Payroll Account \$16,725.09, Main Street Account \$169,957.21 with total balance \$1,560,648.33.

A Motion was made by Commissioner N. Vacarino to accept the Treasurer's Report and pay the bills (\$19,639.30). Second by Commissioner J. Hauss, motion passed unanimously.

Chief's Report and Training Report:

Chief B. Hauss was absent and Commissioner J. Hauss presented his Chief/Training Report:

Call Log: July 2018

Total Dispatches: 72

| | |
|----------------|----|
| Structures: | 11 |
| MVCs: | 13 |
| Alarm Systems: | 13 |
| Vehicle Fire: | 3 |
| Brush: | 3 |
| CO/Fumes: | 6 |
| EMS Assist: | 3 |
| Incidental: | 20 |

Working Fires: 6

Extrications: 1

AM (0600-1800): 56

PM (1800-0600): 15

Station Response: 47

Duty Crew Response: 26

First Arriving Unit Average Response Time: 4 Minutes 06 Seconds

Average number of personnel responding - 8

Member Recognition:

Crew that operated on Main Street MVC on July 21st. Quick response and quick extrication of three trapped individuals

Officer Volunteer Percentages:

| | |
|--------------|--------|
| B. Hauss: | 52.17% |
| J. Hauss: | 26.09% |
| N. Lamana: | 13.04% |
| D. Hauss: | 58.70% |
| B. Thompson: | 32.61% |
| K. West: | 28.26% |
| M. Nahas: | 08.70% |

Notes:

Met with KME at Plant regarding new apparatus

Roof leak above the Kitchen was turned over to All Risk for repair

Commission Minutes posted to the website

NFIRS reports are up to date, and monthly and yearly percentages are attached.

Training Report:

1. Training Bills Attached
2. Night Crew meal bills attached

A Motion was made by Commissioner N. Vacarino to approve the Chief/Training Report. Second by Commissioner J. Hauss, motion passed unanimously.

Fire Marshal's Report:

Captain N. Lamana was absent and Commissioner J. Hauss presented his monthly report.

Fire Marshal's Report August 16, 2018

Inspections: Total of 180 inspections logged into Pro Phoenix (system list attached, 42 inspections since last report). 6 New businesses in town, I dropped off registration paperwork, met with the owners, waiting for the county to enter into GEO system to return to do initial inspection.

Registration Fees:

Life Hazard Fees: Year to date collected \$20,157.81

Non-Life Hazard Fees: All non life hazard fees have been mailed out, the county still has not repaired the email issue. Collection process will now begin.

Fire Prevention: Invitations went out to our mutual aide companies, four have confirmed they will be there, along with Lowes and Chick Fila. Proof Productions is on board supplying a sound system for the event, and Careffex is going to have some vehicles along with a raffle. Flyers for the event will also be handed out at the schools to help get the word out, and the schools are interested in helping with anything with the event. More to follow and if anyone has any questions or ideas, see FM 22.

Investigations Reported 2018:

Structure Fires: 2

Vehicle Fire: 3

Misc. Fire: 0

Site Plan Reviews/ New Construction: Salon and Spa Services to go into 191 Union Avenue.

Respectfully submitted

Nicholas Lamana

FM22

Commissioners then discussed in depth regarding businesses that owe money and requested that Fire Marshal Lamana complete a report of businesses that are delinquent on their registration fees.

A Motion was made by Commissioner J. Hauss to approve the Fire Marshal's report. Second by Commissioner N. Vacarino, motion passed unanimously.

Building Maintenance Report:

No career firefighters were present, so there was no report provided.

Vehicle Maintenance Report:

Captain D. Hauss was not present in a special meeting, Commissioner J. Hauss provided a brief report regarding the Vehicle Maintenance Report:

All apparatus was recently pump tested, and there are some leaking valves that need replaced. Working on Wenonah vehicles and Police cars are being worked on regularly. Chief's vehicle is at ACE Ford for warranty work. Also there was discussion regarding how the fueling procedures work at the township garage.

A Motion was made by Commissioner N. Vacarino to approve the Vehicle Maintenance Report. Second by Commissioner J. Hauss, motion passed unanimously.

Solicitors Report:

Commissioner J. Hauss stated that he and Chief B. Hauss have been in contact with the solicitor about raising the budget this upcoming fiscal year. Commissioner J. Hauss stated that there is a plan to meet with the town council to confirm their support to raise our budget. The other commissioners were advised of the laws as described by the solicitor regarding cap relief questions.

A Motion was made by Commissioner N. Vacarino to approve the Solicitor's Report. Second by Commissioner J. Hauss, motion passed unanimously.

New Business:

There was no new business discussed.

Old Business:

Commissioner J. Hauss stated that there was no new information on the PBA rental.

The MUA Repairs are still on stand-by, Commissioner N. Vacarino stated that we are on the list for the repair.

Commissioner N. Vacarino then spoke about the stucco project for Jackson Road. He has a quote from Vic's Masonry, the original quote he received at the last meeting was not accurate due to the vinyl siding in front of the building. The new quote to do the stucco and repairs to the front with the stacked stone was a total quote was \$21,375.00. Commissioners then discussed repair ideas for the building. It was determined to obtain quotes to stucco the side and rear of the building while we wait on the decision to either stucco or stone the front of the building.

Open Meeting to Public:

There was no one from the public, Commissioner J. Hauss motioned to forgo opening the meeting to the public. Second by Commissioner N. Vacarino, motion passed unanimously.

Motion to Close Public Portion:

There being no comments the Public Portion of the Meeting was closed on Motion by Commissioner J. Hauss. Second by Commissioner N. Vacarino, motion passed unanimously.

Motion to Adjourn:

Commissioner J. Hauss made a motion to adjourn, second by Commissioner N. Vacarino, motion passed unanimously.

The Meeting was adjourned at 1955 hours

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'B. Hauss', written over a faint circular stamp or watermark.

Brian Hauss, District Chief/Administrator