

Mantua Township Fire District #1
Board of Fire Commissioners
Minutes of Work Session Meeting
June 7, 2018

Chairman K. Howarth called the Meeting to order pursuant to the Open Public Meetings Act.

Commissioners and Attendees Saluted the Flag

Roll Call:

In Attendance were: Chairman K. Howarth, Commissioner J. Hauss, Commissioner L. Campbell and Chief/Administrator and Recording Secretary, Brian Hauss.

Absent: Commissioner C. Jones, Commissioner N. Vacarino

Consideration of Minutes from Previous Work Session:

A Motion was made by Commissioner L. Campbell to approve the Minutes from the previous Work Session Meeting. Second by Commissioner J. Hauss, motion passed unanimously.

Resolutions, Bids:

Chief B. Hauss read Resolution 2018-14 Compensation for Commissioner. A motion was made to accept the resolution by Commissioner L. Campbell. Second by Commissioner J. Hauss. Motion passed unanimously.

Chief B. Hauss read Resolution 2018-15 Certification of Annual Audit. A motion was made to accept the resolution by Commissioner L. Campbell. Second by Commissioner J. Hauss. Chairman K. Howarth called for a roll call vote. Motion passed on roll call, three (3) yes, two (2) absent.

Treasurer's Report:

Commissioner J. Hauss presented the Treasurer's Report.

Commissioner J. Hauss stated that there were 33 purchase orders totaling \$47,391.56 and the purchases over \$1,000.00 were payroll on May 19th for \$10,295.17, on June 2nd for \$8,404.17 and on June 7th for \$8,155.60. Payment to Petroni & Associates for 2017 Audit for \$11,650.00 and payment for Fire Prevention Supplies to Marybridget Enterprises for \$1,453.71 and \$1,222.90.

A Motion was made by Commissioner L. Campbell to accept the Treasurer's Report and pay the bills (\$47,391.56). Second by Commissioner J. Hauss, motion passed unanimously.

Solicitors Report:

Chief B. Hauss and Commissioner J. Hauss spoke about the meeting with the Solicitor on May 21st at the Union Avenue station.

Chief B. Hauss spoke about changing the election date to the November Election and the pros and cons, specifically, there would be no need for budget vote, and do not need to purchase any of the ballots or samples, all handled by the County Clerk. If we have to do a tax levy increase, the increase is in February for the budget only. That would require the Fire District to handle all of the mailouts under Title 19 Regulations. There are also questions regarding budgeting, specifically how to budget with a raise in tax levy. Solicitor recommended that the election remain in February for this year.

Chief B. Hauss spoke about the purchase of a new piece of apparatus with new regulations and how they would need to be voted on. If the purchase does not require financing, it would just be a meeting. If the purchase requires financing, there would have to be a full-fledged vote on a specific date and during a specific time frame.

There was further discussion regarding possibly raising the budget for more personnel in the future.

New Business:

Chief B. Hauss asked the commissioner about purchasing dash cameras for the apparatus and vehicles. A Motion was made by Commissioner L. Campbell to a lot \$3,000.00 for the purchase of Dash Cameras for all of the District Vehicles. Second by Commissioner J. Hauss, motion passed unanimously.

Old Business:

Commissioner L. Campbell advised that there was no new information regarding the Rental of Jackson Road Station.

Chief B. Hauss then advised that the Barnsboro Station repair is at a standstill waiting for the drain project which will begin on July 5th. Chief B. Hauss stated that the demolition is completed by BHR Contracting.

Chairman K. Howarth then spoke about the MUA Repairs to the Trenton Avenue side of the Union Avenue Station. Commissioner J. Hauss advised that Commissioner N. Vacarino was handling the repair directly with the MUA, issue tabled for now.

Chairman K. Howarth then asked about the status of the Jackson Road Exterior Refurbishment. Chief B. Hauss read a quote from Guzzo Stucco to do the project for \$22,600.00; however, the price could be different if the project did not require the existing red brick to be removed. Firefighter V. Torino is looking into more pricing. Chairman K. Howarth stated that he wanted Chief B. Hauss to look into pricing with the Fire District removing the existing brick, or if the project would last if stucco is installed over the existing veneer.

Chairman K. Howarth then asked about the new Rescue Engine, still deciding how we are going to go about financing, issue tabled for now.

Chairman K. Howarth then asked about the Woodbury Mechanic Service Agreement. Chief B. Hauss stated that he is still waiting a response from the City of Woodbury Administrator.

Open to Public:

Commissioner L. Campbell motioned to open the Meeting to the Public. Second by Commissioner J. Hauss, motion passed unanimously.

There being no comments from the public a motion by Commissioner L. Campbell to close the Public Portion of the Meeting. Second by Commissioner J. Hauss, motion passed unanimously.

Motion to Adjourn:

Commissioner L. Campbell made a motion to adjourn, second by Commissioner J. Hauss, motion passed unanimously.

The Meeting was adjourned at 1954 hours

Respectfully submitted,

A handwritten signature in black ink, appearing to read "B. Hauss". The signature is stylized with a large, looping initial "B" and a horizontal line extending to the right.

Brian Hauss, District Chief/Administrator