

Mantua Township Fire District #1  
Board of Fire Commissioners  
Minutes of Work Session Meeting  
May 3, 2018

Chairman K. Howarth called the Meeting to order pursuant to the Open Public Meetings Act.

Commissioners and Attendees Saluted the Flag

Roll Call:

In Attendance were: Chairman K. Howarth, Commissioner J. Hauss, Commissioner L. Campbell and Chief/Administrator and Recording Secretary, Brian Hauss.

Absent: Commissioner C. Jones, Commissioner N. Vacarino

Consideration of Minutes from Previous Work Session:

A Motion was made by Commissioner L. Campbell to approve the Minutes from the previous Work Session Meeting. Second by Commissioner J. Hauss, motion passed unanimously.

Resolutions, Bids:

There were no Resolutions or Bids

Treasurer's Report:

Commissioner J. Hauss presented the Treasurer's Report.

Commissioner J. Hauss stated that there were 16 purchase orders totaling \$95,275.32 and the purchases over \$1,000.00 were payroll on April 22<sup>nd</sup> for \$8,456.05 and on April 28<sup>th</sup> for \$7,798.51. Payment to Mantua Township for 2017 Liability and Workman's Compensation for \$51,600.00 and payment for Roof Project at Jackson Road to DDS for \$24,500.00.

A Motion was made by Commissioner L. Campbell to accept the Treasurer's Report and pay the bills (\$95,275.32). Second by Commissioner J. Hauss, motion passed unanimously.

Solicitors Report:

Commissioner J. Hauss stated that he spoke with the Solicitor regarding a meeting for upcoming 2019 election. Commissioner J. Hauss stated that he and Chief B. Hauss and

another available commissioner will meet with solicitor on May 21<sup>st</sup> at 1300 hours at Union Avenue Station. Meeting will be taped.

New Business:

Commissioner J. Hauss spoke with the other commissioners about possibly selling 2213 and looking into purchasing a new KME Rescue Engine, with intention of using the money from the sale of 2213 and 2218 to pay off 2211.

Commissioners and Chief B. Hauss spoke about payments on the trucks and when they were possibly bonded and how much the fire district owes on the apparatus.

Commissioner L. Campbell asked Chief B. Hauss about looking into the purchase of a UTV for the Tall Pines, Chestnut Branch and Ceres Park. Commissioner L. Campbell wanted Chief B. Hauss to investigate pricing. Commissioner J. Hauss wanted to assure that the purchase is not a capital purchase.

Old Business:

Commissioner L. Campbell advised that there was no new information regarding the Rental of Jackson Road Station, Chairman K. Howarth asked Commissioner L. Campbell to try and have the PBA Executive committee at the next meeting.

Commissioner J. Hauss spoke about repairs to the basement at the Barnsboro Station at 721 Main Street. He advised that the insurance adjuster came out and estimated that the repairs would cost \$13,028.78 less \$1,000.00 for deductible. Commissioner J. Hauss stated that BHR Contracting had given an estimate to make the repairs of \$10,000.00. Commissioner J. Hauss also stated that BHR Contracting gave an estimate to install the previously proposed French drain of \$3,400.00; however, he recommends that the Fire District uses the company that True North Church suggested, Supportworks Dry Guys, to perform the work.

Commissioner L. Campbell motioned to have BHR Contracting make the repairs for the water damage for \$10,000.00, as well as, have Supportworks Dry Guys install the French Drain for \$3,696.49. Second by Commissioner J. Hauss, motion passed unanimously.

Chairman K. Howarth then spoke about the MUA Repairs to the Trenton Avenue side of the Union Avenue Station. Commissioner J. Hauss advised that Commissioner N. Vacarino was handling the repair directly with the MUA, issue tabled for now.

Chairman K. Howarth then asked about the status of the Jackson Road Exterior Refurbishment. Chairman K. Howarth stated that he wanted Chief B. Hauss to look into pricing to just have an idea of how much the repairs may cost.

Chairman K. Howarth then asked about the Route 55 response plan, and Chief B. Hauss advised that the plan is now in effect; however, it is not followed to the letter by mutual aide companies.

Chairman K. Howarth then asked about a recent drill held in Mantua Township, Foam Taskforce Drill. Chief B. Hauss spoke in depth about the drill and the operations of the Mantua Township Fire District. Chief B. Hauss then spoke about the operations of the MTFD at a house fire in Pitman.

Open to Public:

Commissioner J. Hauss motioned to open the Meeting to the Public. Second by Commissioner L. Campbell, motion passed unanimously.

Resident S. Marks of 143 Ferndale Avenue stated that there is a Homeland Security Class on June 7<sup>th</sup> if anyone is interested. He requested use of the Crown Victoria for that day.

Chief B. Hauss then spoke about some recent drills and incidents in the Township and in Mutual Aide areas, as well as, a big thank you from the Police Department for the help on the fatal MVC on April 21<sup>st</sup>.

A motion by Commissioner L. Campbell to close the Public Portion of the Meeting. Second by Commissioner J. Hauss, motion passed unanimously.

Motion to Adjourn:

Commissioner L. Campbell made a motion to adjourn, second by Commissioner J. Hauss, motion passed unanimously.

The Meeting was adjourned at 1939 hours

Respectfully submitted,

A handwritten signature in black ink, appearing to read "B. Hauss". The signature is stylized with a large, looping initial "B" and a horizontal line extending to the right.

Brian Hauss, District Chief/Administrator