

Mantua Township Fire District #1  
Board of Fire Commissioners  
Minutes of Work Session Meeting  
April 5, 2018

Chairman K. Howarth called the Meeting to order pursuant to the Open Public Meetings Act.

Commissioners and Attendees Saluted the Flag

Roll Call:

In Attendance were: Chairman K. Howarth, Commissioner J. Hauss, Commissioner C. Jones, Commissioner N. Vacarino, Commissioner L. Campbell and Chief/Administrator and Recording Secretary, Brian Hauss.

Consideration of Minutes from Previous Work Session:

A Motion was made by Commissioner L. Campbell to approve the Minutes from the previous Work Session Meeting. Second by Commissioner J. Hauss, motion passed unanimously.

Resolutions, Bids:

Commission C. Jones read Resolution 2018-13 Authorizing Award of Contract for Hurst Equipment Repair. A motion was made to accept the bid by Commissioner L. Campbell. Second by Commissioner J. Hauss. Chairman K. Howarth called for a roll call vote. Motion passed on roll call, five (5) yes.

Treasurer's Report:

Commissioner J. Hauss presented the Treasurer's Report.

Commissioner J. Hauss stated that there were 36 purchase orders totaling \$83,192.77 and the purchases over \$1,000.00 were payroll on March 18<sup>th</sup> for \$8,119.83, March 27<sup>th</sup> for \$7,742.72 and on April 3<sup>rd</sup> for \$7,666.18. Training bills to Camden County College for \$1,250.00, Hurst Equipment Repair for \$4,553.00 and Thermal Imaging Camera for \$6,899.00 to Municipal Emergency Services, Fast Board purchase to FAST Rescue Solutions Inc for \$2,075.00 and First Quarter Pension Payment for \$8,498.21, First Quarter Health Insurance for \$18,774.51, as well as, First Quarter Liability and Workman's Compensation for \$12,899.97 all to Mantua Township.

Commissioner J. Hauss then read the Current Bank Account Statements. Commissioner J. Hauss advised that General Disbursements - \$1,452,336.77 and Main Street Account - \$163,918.64.

A Motion was made by Commissioner L. Campbell to accept the Treasurer's Report and pay the bills (\$83,192.77). Second by Commissioner J. Hauss, motion passed unanimously.

Solicitors Report:

Commissioner L. Campbell asked about what the plan was for the next election.

Commissioner J. Hauss stated that he would like to have the Solicitor at a meeting soon to discuss the 2019 Election.

Commissioner C. Jones stated that the Fire District should hold off on moving to the November Election this year, and discuss further with the Solicitor.

New Business:

No new business

Old Business:

Commissioner L. Campbell advised that there was no new information regarding the Rental of Jackson Road Station.

Commissioner N. Vacarino spoke about his meeting with the contractor for the roof repairs at Jackson Road. Commissioner N. Vacarino stated that the meeting went well and confirmed with the contractor that all of the equipment around the building would be covered to avoid damage.

Commissioner N. Vacarino stated that the contractor mentioned replacing the existing roof vents, which was not on the proposal. Commissioner N. Vacarino and the other commissioners thought it was necessary to have the roof vents replaced while the shingles were removed, and advised that it may be an additional cost. All of the commissioners agreed to incur any additional costs to have the roof vents replaced.

Chief B. Hauss and Chairman K. Howarth then weighed in on the meeting. Chief B. Hauss stated that the job would not be done in one day as previously quoted, and that while they were tearing the roof off the station would have to be out of service during that time period. Appropriate accommodations would be made to assure that members would be able to make a response. Chief B. Hauss also assured that the dumpsters would not be on the asphalt. Chairman K. Howarth advised that the paint was chosen to paint the vents around the building and that no additional holes were located in the roof.

Commissioner N. Vacarino also confirmed that the overhang on the rear of the building was also a part of the project.

Commissioner N. Vacarino then spoke about repairs to the basement at the Barnsboro Station at 721 Main Street. He advised that he received a call from Mr. Jesse Eisenhart of the True North Church regarding water still coming in the basement of the building. In July 2016 the issue was addressed; however, there is still water coming in the building.

It was determined that water was coming in from the old siren power line, which will be filled immediately. Commissioner J. Hauss met with Mr. Eisenhart and a representative from Powell's Plumbing regarding the issues with the previous repairs. Powell's Plumbing stated that the "French Drain" and pipe should have been ran further, specifically thirty more feet.

It was determined that the repairs do need to be made; however, Commissioner J. Hauss advised that Mr. Eisenhart was requesting to obtain a second opinion from another contractor. It was determined to allow Mr. Eisenhart to obtain another quote on the project. Powell's Plumbing provided a quote to extend the "French drain" and pipe the additional thirty feet for \$2,450.00. All commissioners agreed to wait for Mr. Eisenhart to come back with his quote and make a decision at the next meeting.

Open to Public:

Commissioner L. Campbell motioned to open the Meeting to the Public. Second by Commissioner C. Jones, motion passed unanimously.

Chief B. Hauss advised the commissioners of a new member, Mr. Nathan Saunders of 50 East Sussex Avenue.

Resident S. Marks of 143 Ferndale Avenue questioned Chief B. Hauss about payment of Relief Dues owed to the Mantua Volunteer Fire Company.

Commissioner J. Hauss and Chief B. Hauss thanked all of the members who responded to the working house fire on Easter Sunday on Carriage Hill Circle, advising that another property was saved due a quick response, aggressive firefighters and in house staffing.

Chief B. Hauss advised that another resident called about two firefighters, Brian Thompson and Connor Manning who helped her while her vehicle was broken down at Louie G's restaurant.

A motion by Commissioner J. Hauss to close the Public Portion of the Meeting. Second by Commissioner C. Jones, motion passed unanimously.

Motion to Adjourn:

Commissioner L. Campbell made a motion to adjourn, second by Commissioner C. Jones, motion passed unanimously.

The Meeting was adjourned at 1925 hours

Respectfully submitted,

A handwritten signature in black ink, appearing to read "B. Hauss". The signature is fluid and cursive, with a large initial "B" and a horizontal line extending from the end.

Brian Hauss, District Chief/Administrator