

AGENDA
MANTUA TOWNSHIP FIRE DISTRICT NO. 1

The General Work Session Meeting of the Mantua Township Fire District #1 Board of Fire Commissioners is being called to order this 1st day of March, 2018 at the East Union Ave. Station at 7:00 PM pursuant to the Open Public Meetings Act. Adequate notice of this meeting has been provided by adopting a schedule of meetings for 2017 & 2018, which was posted on Fire Station Bulletin Boards, sent to the “South Jersey Times” and the “Courier Post” filed with the Municipal Clerk on March 16, 2017 and a copy provided to all parties requesting same.

Salute to the Flag

Roll Call:

Chairman Howarth
Commissioner Campbell
Commissioner Hauss
Commissioner Vacarino
Commissioner Jones

- I. Consideration of Minutes from Previous Work Session

- II. Resolutions, Bids:
 - a. Resolution 2018-04 Awarding Contract for Roof Project

 - b. Resolution 2018-05 Awarding Contract to MES Thermal Imager

- III. Treasurer’s Report

- IV. Solicitor’s Report

V. New Business

VI. Old Business
a. PBA Rental

b. Roof Project

VII. Open to Public

VIII. Close to Public

IX. Motion to Adjourn

Mantua Township Fire District #1
Board of Fire Commissioners
Minutes of Work Session Meeting
March 1, 2018

Chairman K. Howarth called the Meeting to order pursuant to the Open Public Meetings Act.

Commissioners and Attendees Saluted the Flag

Roll Call:

In Attendance were: Chairman K. Howarth, Commissioner J. Hauss, Commissioner C. Jones, Commissioner L. Campbell and Chief/Administrator and Recording Secretary, Brian Hauss.

Commissioner N. Vacarino was absent

Consideration of Minutes from Previous Work Session:

A Motion was made by Commissioner L. Campbell to approve the Minutes from the previous Work Session Meeting. Second by Commissioner J. Hauss, motion passed unanimously.

Resolutions, Bids:

Commission C. Jones read Resolution 2018-04 Authorizing Award of Contract for Roof Project to DDS Services LLC. A motion was made to accept the bid by Commissioner L. Campbell. Second by Commissioner J. Hauss. Chairman K. Howarth called for a roll call vote. Motion passed on roll call, four (4) yes, one (1) absent.

Commission C. Jones read Resolution 2018-05 Authorizing Award of Contract for Thermal Imaging Camera to MES. A motion was made to accept the bid by Commissioner L. Campbell. Second by Commissioner C. Jones. Chairman K. Howarth called for a roll call vote. Motion passed on roll call, four (4) yes, one (1) absent.

Treasurer's Report:

Commissioner J. Hauss presented the Treasurer's Report.

Commissioner J. Hauss stated that there were 32 purchase orders totaling \$37,915.85 and the purchases over \$1,000.00 were payroll on February 19th for \$7,279.24 and on February 25th for \$6,930.08. Volunteer Insurance to Hardenbergh Insurance for \$13,321.00, Rapid Intervention training to Safety and Survival Training for \$1,950.00 and Shop Supplies to Lawson Products for \$1,337.06.

A Motion was made by Commissioner L. Campbell to accept the Treasurer's Report and pay the bills (\$37,915.85). Second by Commissioner C. Jones, motion passed unanimously.

Commissioner J. Hauss then read the January Bank Reconciliation. Commissioner J. Hauss advised that General Disbursements - \$1,328,642.22, Payroll - \$19,099.47 and Main Street Account - \$159,894.03 for Total - \$1,507,635.72.

Solicitors Report:

Commissioner J. Hauss stated that he would like to have the Solicitor at a meeting soon to discuss possibly raising the budget for the 2019 Election.

Commissioner C. Jones then read the Solicitor pay to play memorandum. Commissioner C. Jones then read his business entity disclosure certification.

New Business:

No new business

Old Business:

Commissioner L. Campbell advised that there was no new information regarding the Rental of Jackson Road Station.

Chairman K. Howarth advised that we had awarded the proposal to DDS Services LLC. Commissioner J. Hauss advised that Commissioner N. Vacarino advised that DDS guaranteed a 5 year workmanship contract for the roof.

Chairman K. Howarth requested that we have a guy there for the entire day of the project to assure that we are getting quality work, and that we want our guy to walk the roof.

Open to Public:

Commissioner C. Jones motioned to open the Meeting to the Public. Second by Commissioner L. Campbell, motion passed unanimously.

Resident S. Marks of 143 Ferndale Avenue conceded his one write in vote congratulating Commissioner C. Jones.

Chief B. Hauss thanked all of the members who helped acquire votes and support the fire district.

Commissioner C. Jones thanked all those who came out to vote and support him.

Commissioner L. Campbell thanked Chief B. Hauss for his work for the election.

A motion by Commissioner L. Campbell to close the Public Portion of the Meeting.
Second by Commissioner C. Jones, motion passed unanimously.

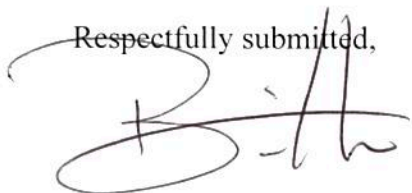
Commissioner J. Hauss thanked Firefighters M. Mercer and V. Torino for their work at the Jackson Road station and advised that things are moving along and hoping for another good year.

Motion to Adjourn:

Commissioner L. Campbell made a motion to adjourn, second by Commissioner C. Jones, motion passed unanimously.

The Meeting was adjourned at 1913 hours

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'B. Hauss', written over the text 'Respectfully submitted,'.

Brian Hauss, District Chief/Administrator

