

**AGENDA**  
**MANTUA TOWNSHIP FIRE DISTRICT NO. 1**

The General Work Session Meeting of the Mantua Township Fire District #1 Board of Fire Commissioners is being called to order this 1<sup>st</sup> day of February, 2018 at the East Union Ave. Station at 7:00 PM pursuant to the Open Public Meetings Act. Adequate notice of this meeting has been provided by adopting a schedule of meetings for 2017 & 2018, which was posted on Fire Station Bulletin Boards, sent to the "South Jersey Times" and the "Courier Post" filed with the Municipal Clerk on March 16, 2017 and a copy provided to all parties requesting same.

Salute to the Flag

Roll Call:  
Chairman Howarth  
Commissioner Campbell  
Commissioner Hauss  
Commissioner Vacarino  
Commissioner Jones

- I. Consideration of Minutes from Previous Work Session
- II. Resolutions, Bids:  
Resolution 2018-03 Awarding Contract to MES
- III. Treasurer's Report
- IV. Solicitor's Report
- V. New Business
- VI. Old Business
  - a. PBA Rental
  - b. Roof Project
- VII. Open to Public
- VIII. Close to Public
- IX. Motion to Adjourn

Mantua Township Fire District #1  
Board of Fire Commissioners  
Minutes of Work Session Meeting  
February 1, 2018

Chairman K. Howarth called the Meeting to order pursuant to the Open Public Meetings Act.

Commissioners and Attendees Saluted the Flag

Roll Call:

In Attendance were: Chairman K. Howarth, Commissioner J. Hauss, Commissioner C. Jones, Commissioner L. Campbell and Chief/Administrator and Recording Secretary, Brian Hauss.

Commissioner N. Vacarino was absent

Consideration of Minutes from Previous Work Session:

A Motion was made by Commissioner L. Campbell to approve the Minutes from the previous Work Session Meeting. Second by Commissioner C. Jones, motion passed unanimously.

Resolutions, Bids:

Commissioner C. Jones read Resolution 2018-03 Authorizing Award of Contract for Uniforms and Turnout Gear to MES. A motion was made to accept the bid by Commissioner C. Jones. Second by Commissioner L. Campbell. Chairman Howarth called for a roll call vote. Motion passed on roll call, four (4) yes, one (1) absent.

Treasurer's Report:

Commissioner J. Hauss presented the Treasurer's Report.

Commissioner J. Hauss stated that there were 23 purchase orders totaling \$29,061.77 and the purchases over \$1,000.00 were payroll on January 23<sup>rd</sup> for \$6,516.92 and on January 28<sup>th</sup> for \$6,227.65. South Jersey Gas for \$1,423.81 and the final payment for 2016 Ford Explorer for \$10,293.21.

A Motion was made by Commissioner L. Campbell to accept the Treasurer's Report and pay the bills (\$29,061.77). Second by Commissioner C. Jones, motion passed unanimously.

Solicitors Report:

Nothing to report.

New Business:

No new business

Old Business:

Commissioner L. Campbell advised that he would find out soon as possible on the PBA Rental of Jackson Road Station.

Due to Commissioner N. Vacarino's absence, Commissioner J. Hauss mentioned that Commissioner N. Vacarino was recommending that we go with Tortorise as the contractor for the roof repairs of Jackson Road Station. It was decided that a resolution will be drafted for the March 1<sup>st</sup> meeting awarding the contract.

Chief B. Hauss spoke about swearing in ceremonies for the March 15, 2018 meeting.

Open to Public:

Commissioner L. Campbell motioned to open the Meeting to the Public. Second by Commissioner C. Jones, motion passed unanimously.

There being no comments a motion by Commissioner L. Campbell to close the Public Portion of the Meeting. Second by Commissioner C. Jones, motion passed unanimously.

Commissioner J. Hauss and Chief B. Hauss spoke of a recent incident, in which crew from 2211 including Captain D. Hauss made a search of dwelling fire in the City of Woodbury, where they located a victim and removed him from the residence.

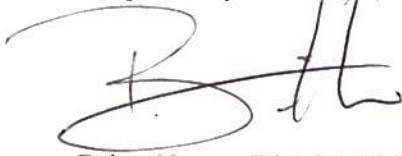
Chairman K. Howarth reminded everyone of the Election on Saturday, February 17, 2018 from 1400 hours to 2100 hours. Chief B. Hauss confirmed that the ballots have been approved and the voting machines have been ordered.

Motion to Adjourn:

Commissioner L. Campbell made a motion to adjourn, second by Commissioner C. Jones, motion passed unanimously.

The Meeting was adjourned at 1919 hours

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'B. Hauss'. The signature is fluid and cursive, with a large loop for the 'B' and a distinct 'H'.

Brian Hauss, District Chief/Administrator

