

Mantua Township Fire District #1
Board of Fire Commissioners
Minutes of Reorganization Meeting
March 17, 2016

The Meeting was called to order pursuant to the Open Public Meetings Act by Chairman Vacarino.

The pledge of allegiance was recited by all in attendance.

On Roll call in attendance were: Chairman Vacarino, Commissioner Jones, Commissioner Howarth, Commissioner Hauss, Commissioner Campbell and Recording Secretary, Susan Weaver. Absent: none.

Chairman Vacarino swore in Jay Hauss and Kevin Howarth to the Mantua Township Board of Fire Commissioners.

Everyone congratulated the Commissioners for being re-elected to the Board.

A Motion was made by Commissioner Jones, second by Commissioner Howarth to accept the Minutes from the previous monthly meeting. Motion passed unanimously.

Commissioner Hauss made a Motion to keep the Positions on the Board the same as the previous year: Chairman, Nicholas Vacarino, Vice-Chairman, Kevin Howarth, Treasurer, Jay Hauss, Secretary, Chuck Jones. Second by Commissioner Jones, Motion passed unanimously.

Resolutions were presented and read into the record by Commissioner Jones:

- R-2016-06 Appointment of Solicitor
- R-2016-07 Appointment of Auditor & Account
- R-2016-08 Surety Bonding for Commissioners
- R-2016-09 Meeting Dates
- R-2016-10 Adoption of Cash Management Plan
- R-2016-11 Authorizing Approval & Payment of Claims
- R-2016-12 Official Newspapers
- R-2016-13 Paid Fire Firefighter/Fire Official
- R-2016-14 Part-time Secretary
- R-2016-15 Compensation for Commissioners
- R-2016-16 Paid Fire Fighter/Mechanic
- R-2015-17 Discussion of Personnel Matters

A Motion was made by Commissioner Hauss, second by Commissioner Campbell to adopt the above resolutions. Motion passed unanimously.

Commissioner Hauss presented the Treasurer's report.

A Motion was made by Commissioner Campbell, second by Commissioner Howarth to pay bills (\$14,008.20) and accept the Treasurer's Report. Motion passed unanimously.

Chief/Training Report: Chief Hauss stated they would be doing live burn training this coming Tuesday night and flash over simulator training at the Burlington County Fire Academy in April. He stated that he is working on the Funeral arrangements for Chief Bob Scull for Saturday.

A Motion was made by Commissioner Jones, second by Commissioner Howarth to accept the Chief/Training Report. Motion passed unanimously.

There was no Solicitor Report.

Commissioner Jones presented the Fire Marshal's report. There were 39 inspections for the year, 16 initial inspections, 19 re-inspections, 4 cooking suppression systems and 0 complaints. Attended a meeting with the State Fire Marshal's Office and the Mantua Twp. Construction Office on March 4, 2016. They discussed a business that is in violation with the Zoning, Construction and FM's Office. The Construction Office was advised as to procedures that they must implement in order to bring the business to code so that it can pass inspection by the Fire Marshal's Office. He stated that he attended the 2016 International Assoc. of Arson Investigators Conference in A.C. on March 9th, 10th and the 11th. There were three very good classes.

Fire Investigations to date: Structure Reports: 0, Misc. Reports: 5, Vehicle Reports: 1.

A Motion was made by Commissioner Campbell, second by Commissioner Howarth to accept the Fire Marshal Report. Motion passed unanimously.

Chairman Vacarino presented the Building Maintenance Report; there was a discussion on draws & cabinet knobs and picking out cultured marble counter tops.

A Motion was made by Commissioner Campbell, second by Commissioner Howarth to accept the Building Maintenance Report. Motion passed unanimously.

Commissioner Howarth presented the Vehicle Maintenance Report: FM 2211 Serviced, 2211 MARS lights installed, 2211 one tower light repaired, new explorer was delivered and began outfitting with lights, all command vehicle, utilities, brush and tender with exception FM 22 and Crown Vic have new 700 mhz mobile radios installed. All truck portables were installed. 2218 k950 & chain saw repaired. Purchased 10 new radios and 2 new mobiles for 700 mhz system.

A Motion was made by Commissioner Howarth, second by Commissioner Jones to accept the Vehicle & Equipment Maintenance Report. Motion passed unanimously.

The meeting was opened to the Public.

Sid Marks asked why you need a Resolution to go into Closed Session.

Commissioner Hauss stated that it is a procedure that we have to do to exclude the Public from the discussion.

Public portion of the meeting was closed to go into Closed Session at 7:40 PM on Motion by Commissioner Jones, second by Commissioner Howarth. Motion passed unanimously.

The Meeting was reopened to the Public.

Commissioner Jones stated that the Board promoted Daniel Hauss to the position of Lieutenant with a start date of April 4, 2016 and a formal swearing in date of 4/21/2016.

He stated that they also approved the hiring of Michael Mercer and Kevin Gill for the paid Firefighter/Maintenance positions. Firefighter Mercer will start on 4/4/16 and Firefighter Gill will start on 4/5/16. They will both be formally sworn in at the 4/21/16 Meeting.

The Meeting was adjourned at 8:00 PM on Motion made by Commissioner Campbell, second by Commissioner Jones.

Susan Weaver, Secretary
Mantua Township Fire District #1