

Mantua Township Fire District #1  
Board of Fire Commissioners  
Minutes of Reorganization Meeting  
March 16, 2017

The Meeting was called to order pursuant to the Open Public Meetings Act by Chairman Vacarino.

The pledge of allegiance was recited by all in attendance.

On Roll call in attendance were: Chairman Vacarino, Commissioner Jones, Commissioner Howarth, Commissioner Campbell and Recording Secretary, Susan Weaver. Absent: Commissioner Hauss.

Vice Chairman Howarth swore in Nicholas Vacarino and Len Campbell to new terms on the Mantua Township Board of Fire Commissioners.

Everyone congratulated the Commissioners for being re-elected to the Board.

A Motion was made by Commissioner Campbell, second by Commissioner Jones to accept the Minutes from the previous monthly meeting. Motion passed unanimously.

Commissioner Jones made a Motion to appoint Kevin Howarth as Chairman to the Board, second by Commissioner Campbell. Motion passed unanimously.

Commissioner Jones made a Motion to appoint Len Campbell as Vice Chairman to the Board, second by Chairman Howarth. Motion passed unanimously.

Commissioner Jones made a Motion to appoint Jay Hauss as Treasurer to the Board, second by Commissioner Campbell. Motion passed unanimously.

Chairman Howarth made a Motion to appoint Chuck Jones as Secretary to the Board, second by Commissioner Campbell. Motion passed unanimously.

Resolutions were presented and read into the record by Commissioner Jones:

- R-2017-11 Appointment of Solicitor
- R-2017-12 Appointment of Auditor & Account
- R-2017-13 Surety Bonding for Commissioners
- R-2017-14 Meeting Dates
- R-2017-15 Adoption of Cash Management Plan
- R-2017-16 Authorizing Approval & Payment of Claims
- R-2017-17 Official Newspapers
- R-2017-18 Part-time Secretary
- R-2017-19 Compensation for Commissioners
- R-2017-20 Shared Service Agreement with W. Deptford Twp.

A Motion was made by Commissioner, second by Commissioner Campbell to adopt the above resolutions. Motion passed unanimously except for R-2017-20. Commissioner Vacarino questioned the rate of payment and felt it should be higher. R-2017-20 passed, 3 yes, 1 no.

Commissioner Jones presented the Treasurer's report. He stated that there are two large items this bill pay; \$17,490.00 for the generator hook-up at Jackson Rd. Station and \$13,321.00 for Hardenbergh Insurance payment.

A Motion was made by Commissioner Campbell, second by Commissioner Howarth to pay bills (\$34,389.46) and accept the Treasurer's Report. Motion passed unanimously.

No Chief Report.

No Solicitor Report.

Commissioner Jones presented the Fire Marshal's report:

**Inspection totals:**

- 25 Inspections for the year
- 12 Initial inspections
- 9 Re-inspections
- 4 Cooking suppression systems
- 0 Complaints.

**Fire Investigations since last report**

- 3/5/17 Rubbish Fire 782 Main Street
- 3/7/17 Rubbish Fire Creek Rd.@ Berkley Rd.

**Fire Investigations to date:**

- Structure Reports: 2
- Misc. Reports: 7
- Vehicle Reports: 0.

During the storm on 3/15/17 the Fire District with 15 firefighters handled 24 storm related assignments. The Fire Marshal thanked all who volunteered their time during the storm.

A Motion was made by Commissioner Campbell, second by Commissioner Jones to accept the Fire Marshal Report. Motion passed unanimously.

Firefighter Gill presented the Building Maintenance Report;

- New LED lights were installed on the sides of the Jackson Rd. Station.
- New Door Stops are being installed on the Union Ave. Station doors.
- All outside doors at Jackson Rd. Station have been painted red.
- Light bulbs are being replaced throughout Union Ave. & Jackson Rd. Stations.
- Weeds are being pulled when weather is good.
- The snow and ice was plowed Monday night into Tuesday morning

- Firehouses are being kept clean and maintained.

A Motion was made by Commissioner Campbell, second by Commissioner Jones to accept the Building Maintenance Report. Motion passed unanimously.

No Vehicle Maintenance Report.

The meeting was opened to the Public.

Sid Marks asked if a log and tests were being kept on the generators.

Firefighter Gill stated yes.

The Public Portion of the Meeting was closed on Motion by Commissioner Jones, second Commissioner Campbell. Motion passed unanimously.

The Meeting was adjourned at 7:45 PM on Motion made by Commissioner Campbell, second by Commissioner Jones.



Susan Weaver, Secretary  
Mantua Township Fire District #1