

Mantua Township Fire District #1  
Board of Fire Commissioners  
Minutes of Regular Meeting  
June 18, 2020

Chairman K. Howarth called the meeting to order pursuant to the Open Public Meetings Act.

Commissioners and Attendees Saluted the Flag

Roll Call:

In attendance were: Chairman K. Howarth, Commissioner J. Hauss, Commissioner C. Jones, Commissioner N. Vacarino, Commissioner L. Campbell and Chief /Administrator and Recording Secretary B. Hauss

Consideration of Minutes from Previous Regular Meeting:

A Motion was made by Commissioner L. Campbell to approve the Minutes from the previous Regular Meeting. Second by Commissioner J. Hauss, motion passed unanimously.

Resolutions, Bids:

No Resolutions or bids

Treasurer's Report:

Commissioner J. Hauss presented the Treasurer's Report.

Commissioner J. Hauss stated that there were 24 purchase orders totaling \$31,170.72 the payments over \$1,000.00 in this bill pay were for \$1,554.28 to Vineland Electric for an Alternator for Gibbstown, as well as, \$12,973.24 and \$12,430.17 to Payroll on June 13<sup>th</sup> and June 16<sup>th</sup> respectively.

Commissioner J. Hauss then read the balances of the Accounts for December 2019:

General Disbursements: \$1,874,024.90

Payroll: \$33,687.45

Main Street: \$250,382.45

Total: \$2,158,094.80

A Motion was made by Commissioner L. Campbell to accept the Treasurer's Report and pay the bills (\$31,170.72). Second by Commissioner C. Jones, motion passed unanimously.

Chief's Report and Training Report:

Chief B. Hauss presented the Chief/Training Report:

**Call Log: May 2020**

Total Dispatches: **100**

Structures:	7
MVCs:	4
Alarm Systems:	15
Vehicle Fire:	0
Brush:	5
CO/Fumes:	5
EMS Assist:	6
Incidental:	64

**Working Fires: 4**

**Extrications: 0**

**AM (0600-1800): 68**

**PM (1800-0600): 32**

**Station Response: 30**

**Duty Crew Response: 70**

First Arriving Unit Average Response Time: 2 Minutes 35 Seconds

Average number of personnel responding – 9

**Member Recognition:**

Chris Wood for setting up the Wifi in the station. New Wifi throughout the building.

**Officer Volunteer Percentages:**

B. Hauss:	60.00%
D. Hauss:	46.67%
J. Hauss:	43.33%
B. Thompson:	20.00%
K. West:	20.00%
M. Nahas:	23.33%

**Notes:**

New Truck is in construction at KME Plant, Pictures are on line at [KMEInprocess.com](http://KMEInprocess.com)  
GMO 11144

Margaret Trexler left us money in her will, was notified about it last week.

Ordered new hats for all the members.

Commission Minutes posted to the website

NFIRS reports are up to date, and monthly and yearly percentages are attached.

**Membership:**

Katherine Mathis joined as a Junior Member

**Training Report:**

Drills will resume June 22<sup>nd</sup> under the new Training Directive

James Robinson has started back at Camden County Fire Academy. Trevor Torino and Nate Kosel will be signing up for fire school starting in August.

Victor Torino, Brian Grady, Alex Dickerson and Mike Paul are still working on Fire Inspector

A Motion was made by Commissioner L. Campbell to accept the Chief's/Training Report. Second by Commissioner N. Vacarino, motion passed unanimously.

Fire Marshal's Report:

Deputy Chief D. Hauss was present and provided a Fire Marshal's Report:

**Fire Marshal Report: 06/18/2020**

**Fire Inspections to Date:**

Periodic: 426

Request/Complaint: 38

Hood:20

Violations: 954

**New Business Registration:**

Old Soul Tattoo Company 657 Bridgeton Pike

The Olive 195 Center St.

Cloud 10 Car Wash 510 Woodbury Glassboro Rd

**Payments Received to Date:**

\$13,797.00

**Fire Investigations to Date:**

Investigations 7

Month of May No investigations

Reports attached

A Motion was made by Commissioner L. Campbell to approve the Fire Marshal's Report. Second by Commissioner J. Hauss, motion passed unanimously.

### Building Maintenance Report:

Firefighter M. Mercer provided a Building Maintenance Report:

Mulch has been put down at Union Avenue Station  
Flowers were planted around the flagpole at Union Avenue  
Fresh Sod was installed at Jackson Road station around flagpole  
The flagpole at Jackson Road station was repainted and a new flag will be installed  
Four Wifi Boosters have been installed at Union Avenue Station, three in the office area and one in the engine bay.  
Grass has been cut weekly at both stations

A Motion was made by Commissioner L. Campbell to approve the Building Maintenance Report. Second by Commissioner J. Hauss, motion passed unanimously.

### Vehicle Maintenance Report:

Firefighter D. Darnall was present and provided a Vehicle Maintenance Report:

Vehicle Maintenance report- 05/01/2020 – 06/18/2020

### **Mantua FD**

-2211 coolant level sensor replaced

### **Shared services**

Wenonah:

-All fire department vehicles are being scheduled for service  
-1317 scanned for a check engine light

West Deptford:

-626 serviced  
-Multiple DPW and Police vehicles have had lights installed in them  
-Publicworks dump trucks have been serviced  
-Rear brakes on 631

Gibbstown:

-2118 alternator replaced  
-2115 fuel pump replaced on

Woodbury:

-All truck are serviced  
-Waiting on master drain valve for 516

Mantua PD:

-All vehicles are being serviced and repaired as necessary

Equipment Repairs:

-Chainsaws have been repaired as needed due to storm use

A Motion was made by Commissioner L. Campbell to approve the Vehicle Maintenance Report. Second by Commissioner C. Jones, motion passed unanimously.

Solicitors Report:

Chief B. Hauss spoke about information received about purchasing the new mechanic building. The solicitor advised that to purchase the building, we must have a separate line item for a capital purchase. The solicitor stated that if the building is purchased in cash, then there must be a vote to bring the money in for the new building for the new budget. In 2021 we must go out for a sealed bid process to purchase the building as it would be a capital project.

Chief Hauss also noted that the QPA Shared services agreement with West Deptford did not go through.

A Motion was made by Commissioner L. Campbell to approve the Solicitor Report. Second by Commissioner J. Hauss, motion passed unanimously.

New Business:

No new business to report.

Old Business:

Chairman K. Howarth then asked about status of the new Mechanic Shop. The commissioners spoke in depth about the possible cost of concrete on the building and ways to possibly save money in the concrete installation.

Chairman K. Howarth then asked about the status of the Solar Project. Chief B. Hauss stated that all paperwork was signed, the project has been turned over to Atlantic City Electric for approval. If approved the project will start in the next thirty (30) days.

Open Meeting to Public:

Commissioner L. Campbell motioned to open the Meeting to the Public. Second by Commissioner C. Jones, motion passed unanimously.

Chief B. Hauss presented Firefighters Dennis Marchei and Matthew Repas with their Black Helmet Fronts. Both firefighters have been employed with the Fire District for one full year and are off of their probation periods.

Motion to Close Public Portion:

There being no comments from the public a motion by Commissioner L. Campbell to close the Public Portion of the Meeting. Second by Commissioner C. Jones, motion passed unanimously.

Motion to Adjourn:

Commissioner L. Campbell made a motion to adjourn, second by Commissioner J. Hauss, motion passed unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "B. Hauss". The signature is stylized with a large, sweeping initial "B" and a horizontal line extending to the right.

Brian Hauss, District Chief/Administrator