

Mantua Township Fire District #1
Board of Fire Commissioners
Minutes of Regular Meeting
November 15, 2018

Commissioner N. Vacarino called the meeting to order pursuant to the Open Public Meetings Act.

Commissioners and Attendees Saluted the Flag

Roll Call:

In attendance were: Commissioner N. Vacarino, Commissioner J. Hauss and Commissioner C. Jones

Absent: Chairman K. Howarth, Commissioner L. Campbell, as well as, Chief /Administrator and Recording Secretary B. Hauss

Consideration of Minutes from Previous Regular Meeting:

A Motion was made by Commissioner J. Hauss to approve the Minutes from the previous Regular Meeting. Second by Commissioner C. Jones, motion passed unanimously.

Resolutions, Bids:

Commissioner C. Jones read Resolution 2018-31 Awarding contract for Turnout Gear. A motion was made to accept the resolution by Commissioner J. Hauss. Second by Commissioner C. Jones. Commissioner N. Vacarino called for a roll call vote. Motion passed on roll call, three (3) yes, two (2) absent.

Commissioner C. Jones read Resolution 2018-32 Transferring Appropriations in 2018 Budget. A motion was made by Commissioner J. Hauss to accept the resolution as read, second by Commissioner C. Jones, motion passed unanimously.

Commissioner C. Jones read Resolution 2018-33 Awarding contract for Positive Pressure Fan. A motion was made to accept the resolution by Commissioner J. Hauss. Second by Commissioner C. Jones. Commissioner N. Vacarino called for a roll call vote. Motion passed on roll call, three (3) yes, two (2) absent.

Treasurer's Report:

Commissioner J. Hauss presented the Treasurer's Report.

Commissioner J. Hauss stated that there were 36 purchase orders totaling \$30,170.84 the payments over \$1,000.00 in this bill pay were for \$1,090.26 to Northeast Distribution for

West Deptford Lighting, \$2,240.00 to MES for a picket system, \$2,517.67 to VFIS-Glatfelter for Life Insurance, \$1,040.00 to MES for Gas CO Detectors, as well as, \$8,184.17 and \$8,446.77 to Payroll on November 7th and November 13th respectively.

A Motion was made by Commissioner C. Jones to accept the Treasurer's Report and pay the bills (\$30,170.84). Second by Commissioner J. Hauss, motion passed unanimously.

Chief's Report and Training Report:

Chief B. Hauss was unavailable, and Commissioner C. Jones presented the Chief/Training Report:

Call Log: October 2018

Total Dispatches: 59

Structures:	9
MVCs:	14
Alarm Systems:	7
Vehicle Fire:	4
Brush:	3
CO/Fumes:	4
EMS Assist:	3
Incidental:	15

Working Fires: 4

Extrications: 1

AM (0600-1800): 41

PM (1800-0600): 18

Station Response: 49

Duty Crew Response: 10

First Arriving Unit Average Response Time: 4 Minutes 56 Seconds

Average number of personnel responding - 7

Member Recognition:

Dan Hauss has been nominated by the Masons Lodge of Mantua as the First Responder of the year. December 13, 2018 at 1830 hours at the Masonic Temple.

Officer Volunteer Percentages:

B. Hauss:	46.94%
J. Hauss:	55.10%
N. Lamana:	22.45%
D. Hauss:	57.14%
B. Thompson:	57.14%
K. West:	22.45%
M. Nahas:	22.45%

Notes:

AFG grant is complete and submitted, letter to Donald Norcross' office as well.

2218 and 2213 have been sold, 13 is stripped and ready for pick up, 2218 is waiting confirmation on a date. Deposit check has been deposited.

Crown Victoria was involved in minor MVC yesterday by Lt Thompson. Was a single vehicle MVC, no injuries. Thompson will handle the cost of the repair.

Commission Minutes posted to the website

NFIRS reports are up to date, and monthly and yearly percentages are attached.

Training Report:

Members are in Fire Investigation Class. Held Extrication drill this past Tuesday. Live Burn with Washington Township and Glassboro will be this Monday at 0900 at Camden County. Training Schedule is posted in stations and on website.

A Motion was made by Commissioner J. Hauss to accept the Chief's/Training Report. Second by Commissioner C. Jones, motion passed unanimously.

Fire Marshal's Report:

Captain N. Lamana was absent and Commissioner C. Jones presented his monthly report.

Fire Marshal's Report November 15, 2018**Inspections:**

Total for the year 266 inspections completes

Pro Phoenix, Mantua system to be fully updated and operating properly by the end of month, still working with County FM's Office to get system to full capacity.

Registration Fees:**Life Hazard Fees:**

Year to date collected \$20,157.81

Non-Life Hazard Fees:

Year to date collected \$7,950.00 (print out attached)

Fire Prevention / Public Events:

The 1st Mantua Truck or Treat event was a great success, thanks to all that participated and helped!! The next public event will be December 1st at Chestnut Branch Park, the Township tree lighting ceremony and fireworks display, crews will be needed for the standby for the fireworks, see FM22 for any information regarding event.

Investigations since last report:

Fire Investigations for 2018:

Structure Fires: 2

Vehicle Fire: 4

Misc. Fire: 1

Foam Taskforce:

Taskforce 58-7 meeting was held at the Deptford Fire Department Tuesday the 13th, next training class was discussed, to be at an industry location as I get the info on the class, posting will be put up in the station. All personnel that have operational training will be encouraged to attend.

Respectfully Submitted,

Nic Lamana FM22

A Motion was made by Commissioner J. Hauss to approve the Fire Marshal's report. Second by Commissioner C. Jones, motion passed unanimously.

Building Maintenance Report:

There were no career firefighters present at the time of the meeting, thus a report was not available.

Vehicle Maintenance Report:

Captain D. Hauss was not present and Commissioner J. Hauss provided the Vehicle Maintenance Report:

Commissioner J. Hauss stated that both 2218 and 2213 are sold and they are being stripped.

Commissioner J. Hauss stated that the mechanics have been working on police cars, and the Police Department has obtained a forklift for shop usage from Military surplus.

A Motion was made by Commissioner C. Jones to approve the Vehicle Maintenance Report. Second by Commissioner J. Hauss, motion passed unanimously.

Solicitors Report:

Commissioner N. Vacarino spoke with the solicitor regarding the lease of the Jackson Road Station for the Covenant Messiah Church. The leases have been signed this evening, confirming \$1,800.00 per month with a yearly increase of 3.5%. Commissioner N. Vacarino stated that an average gas and electric bill was provided to Covenant Messiah Church and that they are responsible for any bills over average utility bills.

New Business:

There was no new business, it was discussed during the Solicitors Report.

Old Business:

Commissioner N. Vacarino then asked about the status of the shared services agreement with West Deptford, Commissioner J. Hauss advised that the agreement is on stand by awaiting approval by West Deptford town council.

Chief B. Hauss advised that the grant application is completed and has been submitted, and a letter was written to Congressman Norcross for assistance.

Open Meeting to Public:

There was a motion by Commissioner N. Vacarino to open the meeting to the public.

Firefighter M. Nahas updated the commissioners on his work for the day in clearing out the lounge and meeting rooms at Jackson Road. He gave an updated list of tasks that need to be completed, as well as, ideas on where to store items.

Commissioner N. Vacarino then discussed miscellaneous items regarding the storing of our old and useless items from the Jackson Road Station. The covenant messiah church requested to keep the kitchen table that is still in the kitchen and TV in the lounge. Commissioner N. Vacarino had a non-essential conversation with the remainder of the commissioners about the rental.

Motion to Close Public Portion:

There being no further comments the Public Portion of the Meeting was closed on Motion by Commissioner C. Jones. Second by Commissioner J. Hauss, motion passed unanimously.

Motion to Adjourn:

Commissioner J. Hauss made a motion to adjourn, second by Commissioner C. Jones, motion passed unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'J. Hauss', written in a cursive style.

Brian Hauss, District Chief/Administrator