

Mantua Township Fire District #1
Board of Fire Commissioners
Minutes of Regular Meeting
December 15, 2016

Chairman Vacarino called the Meeting to order pursuant to the Open Public Meetings Act.

All in attendance recited the pledge of allegiance.

On Roll call in attendance were: Chairman Vacarino, Commissioner Hauss, Commissioner Howarth, Commissioner Campbell and Recording Secretary, Susan Weaver. Absent: Commissioner Jones.

A Motion was made by Commissioner Campbell, second by Commissioner Hauss to accept the Minutes from the previous monthly meeting. Motion passed unanimously.

Commissioner Howarth presented Resolution #2016-33, Transferring Appropriations in the 2016 Budget.

A Motion was made by Commissioner Howarth, second by Commissioner Campbell to adopt Resolution #2016-33 Transferring Appropriations in the 2016 Budget. Motion passed unanimously.

Commissioner Howarth presented Resolution #2016-34, Closing of Meeting to discuss Personnel Matters.

A Motion was made by Commissioner Howarth, second by Commissioner Campbell to adopt Resolution #2016-34, Closing of Meeting to discuss Personnel Matters. Motion passed unanimously.

Commissioner Hauss presented the Treasurer's Report.

A Motion was made by Commissioner Howarth, second by Commissioner Campbell to accept the Treasurer's Report and pay the bills in the amount of (\$17,015.76). The Motion passed unanimously.

Commissioner Campbell presented the Chief/Training Report November 2016:

- Total Dispatches: 49
- Structure: 6
- MVCs: 10
- Alarms Systems: 9
- Vehicle fires: 2
- Mutual aid: 3
- Brush: 6
- CO/fumes: 3

- EMS Assists: 5
- Incidental: 5
- **Working Fires: 7**
- **Extrication: 0**
- **Station Responses: 40**
- **Duty Crew Responses: 9**

First arriving unit average response time: 4 minutes, 13 seconds.

Daytime Assignments: 10

Nighttime Assignments: 9

Member Recognition: Members that participated in the Santa around town event and all those that responded to all of the working fires during the month.

Officer Percentages for Month of October: B. Hauss: 50.00%, J. Hauss: 02.50%, N. Lamana: 60.00% D. Hauss 77.50% and V. Torino: 55.00%.

A Motion was made by Commissioner Campbell, second by Commissioner Howarth to accept the Chief /Training Report. Motion passed unanimously.

Commissioner Hauss presented the Fire Marshal Report December 15, 2016 end of year:

Inspection Totals for 2016

- Inspections: 383
- Initial Inspections: 204
- Re-inspections: 120
- Misc. Inspections (Cooking Suppression Systems Witness Violations Complaints): 59

Total of 6 initial inspections left for the year & 10 re-inspections will be completed by the end of 2016. Required report to NJ Division of Fire Safety will be filed by December 31, 2016.

Registration and other fees for 2016

- Quarterly Life Hazard Use Registration received from the State for 2016 is \$23,552.12.
- Non-life Hazard fees collected for 2016 is \$6,290.00
- Dedicated Penalties Collected: for 2016: \$900.00
- Permits: \$666.00
- Reports/copies: \$35.00
- Total Revenue: \$30,777.12

2016 Fire Investigations year to date:

- Structure Reports: 7
- Misc. Reports: 19
- Vehicle Reports: 7

New Registrations/Businesses:

- 660 Woodbury Glassboro Rd – Wendy's
- 975 Bridgeton Pike
- 570 Bridgeton Pike – Rita's Water Ice relocation

A Motion was made by Commissioner Campbell, second by Commissioner Howarth to accept the Fire Marshal's Report. Motion passed unanimously.

Lt. Hauss presented the Building Maintenance Report:

December Report

- All Risk came out to check the water lines hooked up wrong, carpet pulls, heat not working in the foyer.
- Counter top installed.
- We are waiting for ERCO to install the ceiling
- All the fobs are hooked up

A Motion was made by Commissioner Howarth, second by Commissioner Campbell to accept the Building Maintenance Report. Motion passed unanimously.

Chairman Vacarino went over bids to install the generator at the Jackson Rd. Station.

A Motion was made by Commissioner Hauss, second by Commissioner Campbell to have M & M Electric hook up the generator at Jackson Rd. Station for \$20,000.00. Motion passed unanimously.

Lt. Hauss presented the Vehicle & Equipment Maintenance Report:

10/21/16 –12/15/16

- Replaced 2218 Quartz light bulb
- Replaced 2212 Quartz light bulb
- Small repairs around fire house
- Repaired 1 chain saw
- Replaces batteries in SCBA
- Worked on PD vehicle

A Motion was made by Commissioner Howarth, second by Commissioner Campbell to accept the Vehicle & Equipment Maintenance Report. Motion passed unanimously.

No Solicitor Report.

Commissioner Hauss stated that he would like to start planning a ten-year anniversary celebration for the District. He stated that he would like to set aside \$7,500.00 to cover the cost of a banquet.

A Motion was made by Commissioner Howarth, second by Commissioner Campbell to designate \$7,500.00 for the 10th Anniversary Banquet. Motion passed unanimously.

The Meeting was opened to the Public.

There being no comments the Public Portion of the Meeting was closed on Motion by Commissioner Campbell, second by Commissioner Hauss. Motion passed unanimously.

The Meeting was adjourned at 7:36 pm to go into Executive Session.

The Meeting was reopened to the Public at 8:33 pm. The discussion centered on Career Staff Contracts. It was decided that Commissioners Howarth and Jones would meet with the Career Staff to convey the Commissioners decision on Salaries and Contracts.

The Meeting was adjourned.

A handwritten signature in cursive script that reads "Susan Weaver".

Susan Weaver, Secretary,
Mantua Twp. Fire District