

Mantua Township Fire District #1
Board of Fire Commissioners
Minutes of Reorganization Meeting
March 19, 2015

The Meeting was called to order pursuant to the Open Public Meetings Act by Chairman Vacarino.

The pledge of allegiance was recited by all in attendance.

On Roll call in attendance were: Chairman Vacarino, Commissioner Jones, Commissioner Howarth, and Recording Secretary, Susan Weaver. Absent: Commissioner Hauss, Commissioner Campbell.

Chairman Vacarino swore in Commissioner Jones and everyone congratulated him for being re-elected to the Mantua Township Board of Fire Commissioners.

A Motion was made by Commissioner Jones, second by Commissioner Howarth to accept the Minutes from the previous monthly meeting. Motion passed unanimously.

Commissioner Howarth made a Motion to keep the Positions on the Board the same as the previous year: Chairman, Nicholas Vacarino, Vice-Chairman, Kevin Howarth, Treasurer, Jay Hauss, Secretary, Chuck Jones. Second by Commissioner Jones, Motion passed unanimously.

Resolutions were presented and read into the record by Commissioner Jones:

- R-2015-04 Appointment of Solicitor
- R-2015-05 Appointment of Auditor & Account
- R-2015-06 Surety Bonding for Commissioners
- R-2015-07 Meeting Dates
- R-2015-08 Adoption of Cash Management Plan
- R-2015-09 Authorizing Approval & Payment of Claims
- R-2015-10 Official Newspapers
- R-2015-11 Paid Fire Firefighter/Fire Official
- R-2015-12 Part-time Secretary
- R-2015-13 Compensation for Commissioners
- R-2015-14 Change rate of Paid Part-Time Fire Fighter
- R-2015-15 Fire Official/Mechanic

A Motion was made by Commissioner Howarth, second by Commissioner Jones to adopt the above resolutions. Motion passed unanimously.

Commissioner Howarth presented the Treasurer's report.

A Motion was made by Commissioner Campbell, second by Commissioner Jones to pay bills (\$20,146.26) and accept the Treasurer's Report. Motion passed unanimously.

There was no Solicitor Report.

Commissioner Howarth presented the Chief the Chief/Training report: Total Dispatches for February, 2015 was 56. Structures: 5, MVCs: 7, Alarm Systems: 11, Vehicle Fire: 0, Mutual Aid: 5, Brush: 0, CO alarms: 6, EMS Assist: 12, Incidental: 10. Working Fires: 1, Extrications: 3, Station Response: 19, Duty Crew Response: 17. First Arriving Unit Average Response Time: 4 minutes, 33 seconds. Average number of personnel responding: 11. Officer Percentages for February: B. Hauss: 46.15%, N. Lamana: 58.97%, V. Torino: 76.92%, M. Heston: 25.64%, C. Hanker: 33.33%.

A Motion was made by Commissioner Jones, second by Commissioner Howarth to accept the Chief/Training Report. Motion passed unanimously.

Commissioner Jones presented the Fire Marshal's report. There were 44 inspections for the year, 34 initial inspections, 8 re-inspections, 8 cooking suppression systems and 1 complaint. Attended the International Assoc. of Arson Investigators, completed all 3 courses and received 1.5 credits toward Fire Official License. Casual Help schedule was prepared for April, 2015. Fire Investigations to date: Structure Reports: 1, Misc. Reports: 2, Vehicle Reports: 0.

A Motion was made by Commissioner Jones, second by Commissioner Howarth to accept the Fire Marshal Report. Motion passed unanimously.

Fire Fighter Layton presented the Building Maintenance Report; Both Stations were cleaned, snow was plowed, new washer & dryer installed in the Engineer Room. Had to repair a broken pipe at the Jackson Rd. Station that had frozen and flooded the kitchen. New lights were installed on the building, parking lot side. He stated that he would like to purchase shower doors to keep the water off the floor, \$170.00 per door, at the Sewell Station and we need to purchase glue for the Engine Bay floor.

A Motion was made by Commissioner Jones, second by Commissioner Howarth to accept the Building Maintenance Report. Motion passed unanimously.

Commissioner Howarth presented the Vehicle Maintenance Report: FM 22 Serviced, FM 22 installed new warning lights to running board, 2217 cap and bed slide installed all equipment mounted and warning lights added to cap, 2202 replaced blown out exhaust, all equipment mounted and warning lights added to cap, 2214 repaired air horns, 2220 installed more warning lights. Repaired scba's, Hurst service scheduled for 2213 & 2218 on 3/24/15, installed shot gun rack in 1515 and repaired mvr system in 1511.

A Motion was made by Commissioner Jones, second by Commissioner Howarth to accept the Vehicle & Equipment Maintenance Report. Motion passed unanimously.

The meeting was opened to the Public.

Sid Marks stated that there was an error on the date of the Live Fire Training on the Chief's Report, it should be May 17th not the 18th.

Public portion of the meeting was closed on Motion by Commissioner Jones, second by Commissioner Howarth. Motion passed unanimously.

The Meeting was adjourned at 7:40 PM on Motion made by Commissioner Jones, second by Commissioner Howarth.

Susan Weaver, Secretary
Mantua Township Fire District #1