

Mantua Township Fire District #1  
Board of Fire Commissioners  
Minutes of Work Session Meeting  
August 3, 2017

Chairman Howarth called the Meeting to order pursuant to the Open Public Meetings Act.

In Attendance were: Chairman Howarth, Commissioner Jones. Commissioner Hauss, Chief/Administrator, Brian Hauss and Recording Secretary, Susan Weaver. Absent: Commissioner Campbell, Commissioner Vacarino

A Motion was made by Commissioner Hauss, second by Commissioner Jones to approve the Minutes from the previous Work Session Meeting. Motion passed unanimously.

Commissioner Hauss presented the Treasurer's Report.

Commissioner Hauss stated that the payments over \$1,000.00 in this bill pay were Electric bill, Union Ave. Station, \$1,013.35, Station Equipment, \$1,615.00, pump test, \$1,180, Hose testing, \$2,176.38 and meters \$1,040.00.

A Motion was made by Commissioner Jones, second by Commissioner Hauss to accept the Treasurer's Report and pay the bills (\$12,448.49.). Motion passed unanimously.

No Solicitor Report. Commissioner Jones requested to see the last Solicitor bill.

Commissioner Hauss stated that he reached out to Gil our IT guy, to get a quote on upgrading the computers to put the Edmunds program in our computers to process our own bills (\$1,447.00).

A Motion was made by Commissioner Hauss, second by Commissioner Jones to accept the quote from MC Systems to upgrade our computers for the Edmunds program.

Chief Hauss presented a proposal from the County of Gloucester for a Mutual Aid and Assistance Agreement for emergency response.

Commissioner Jones made a Motion to sign the Mutual Aid Agreement with Gloucester County, second by Commissioner Jones. Motion passed unanimously. A Resolution will be adopted at the next meeting.

**Fire Marshal Report: June, 2017**

**Inspection Totals**

- Inspections: 27
- Initial Inspections: 11
- Re-inspections: 11

- Misc. Inspections (Cooking Suppression Systems Witness Violations Complaints): 5

**Fire Investigations:**

- Structure Reports: 14
- Misc. Reports: 8
- Vehicle Reports: 0

**2017 Investigations Year to date: 12**

- Structure Reports: 6
- Misc. Reports: 8
- Vehicles Reports: 0

**Public Relations:**

Sewell School and Centre City Schools are already scheduled for October 11<sup>th</sup> & 12<sup>th</sup> for their fire prevention presentation for 2017.

**Inspection Computer System:**

Met with Edward Johnson of Enforsys Inc., account manager for ESP. He downloaded upgrades for our inspection program. These upgrades include email capability to customize the preplan program within ESP and will work on our IPADS in the apparatus, combining what the work into one program instead of two. He is going to give us a price to upgrade our current system.

**County Foam Taskforce:**

On July 11<sup>th</sup> the Mantua Twp. Fire District attended the first class presented by GCFTF at Washington Twp. The class offered awareness program familiarizing members of the taskforce with the basics of foam operations of Gloucester County. All apparatus were on demo outside. I handled the demonstration with our Williams around the pump foam system and went over our system works for 105 firefighters that attended that night.

A Motion was made by Commissioner Hauss, second by Commissioner Jones to accept the Fire Marshal's Report. Motion passed unanimously.

Chief Hauss presented the Chief/Training Report:

**June 2017:**

- Total Dispatches: 58
- Structure: 3
- MVCs: 6
- Alarms Systems: 814
- Vehicle fires: 1
- Mutual aid: 3
- Brush: 5
- CO/fumes: 0

- EMS Assists: 5
- Incidental: 21

**Working Fires: 2**

**Extrication: 1**

**Station Response: 45**

**Duty Crew Response: 13**

**First Arriving Unit Average Response Time: 3 Minutes, 45 Seconds**

**Average number of personnel responding – Daytime Assignments: 11**

**Nighttime Assignments: 11**

**Member Recognition:** Victor Torino on his appointment as Career Firefighter with Mantua Township Fire District.

**Officer Percentages for the Month of March:**

B. Hauss: 56.52% J. Hauss: 26.08% N. Lamana: 10.86%

V. Torino: 62.16% D. Hauss: 26.08% C. Devone: 36.95%

Andrew Glaser and Mike Dalfonso have been enrolled in Firefighter 1 Fall program at Camden County College.

**Accidents:** Crown Victoria and 2211.

Nighttime duty crew schedule worked flawlessly in July with the new hire.

NFIRS reports are up to date and monthly and yearly percentages are attached.

Commission Minutes are posted on Website as they come in.

New hose was place in service for 2211.

Five new members; John Hernisey, Dan Darnall, Tyler Wright, Nathan Evans and Connor Klug.

A Motion was made by Commissioner Jones, second by Commissioner Jones to accept the Chief /Training Report. The Motion passed unanimously.

Chairman Howarth opened the Meeting to the Public.

The Public Portion of the Meeting was closed on Motion by Commissioner Jones, second by Commissioner Hauss. Motion passed unanimously.

Commissioner Jones presented Resolution #2017-29, Closing of Meeting to discuss Personnel Matters.

A Motion was made by Commissioner Hauss, second by Commissioner Jones to adopt Resolution #2017-29. Motion passed unanimously.

Meeting was adjourned at 7:35 PM to go into Closed Session.

The Commissioners came out of Closed Session. The discussion in Closed Session centered on an incident that occurred and the discipline action that would be taken.

The Meeting was adjourned at 9:18 PM.

A handwritten signature in cursive script that reads "Susan Weaver".

Susan Weaver,  
Secretary, Mantua Township Fire District