

Mantua Township Fire District #1
Board of Fire Commissioners
Minutes of Regular Meeting
November 17, 2016

Chairman Vacarino called the Meeting to order pursuant to the Open Public Meetings Act.

All in attendance recited the pledge of allegiance.

On Roll call in attendance were: Chairman Vacarino, Commissioner Hauss, Commissioner Howarth, Commissioner Jones, Commissioner Campbell, Solicitor Braslow and Recording Secretary, Susan Weaver. Absent: None

A Motion was made by Commissioner Hauss, second by Commissioner Campbell to accept the Minutes from the previous monthly meeting. Motion passed unanimously.

Commissioner Jones presented Resolution #2016-28, Authorizing Disposal of Personal Property.

A Motion was made by Commissioner Howarth, second by Commissioner Campbell to adopt Resolution #2016-28 authorizing the sale of a 2007 Dodge Durango vehicle to the Mantua Township Police Department for \$6,500.00. On roll call vote the Motion passed unanimously.

Commissioner Jones presented Resolution #2016-29, Transferring Appropriations in the 2016 Budget.

A Motion was made by Commissioner Howarth, second by Commissioner Campbell to adopt Resolution #2016-29, transferring monies from different line items in the 2016 Budget. Motion passed unanimously.

Commissioner Hauss presented the Treasurer's Report.

A Motion was made by Commissioner Campbell, second by Commissioner Howarth to accept the Treasurer's Report and pay the bills in the amount of (\$9,372.80). The Motion passed unanimously.

Chief Hauss presented the Chief/Training Report October 2016: Total Dispatches: 55 Structure, 2 MVCs, 10 Alarms Systems, 17 Vehicle fires, 2 Mutual aid, 2 Brush, 0 CO/fumes, 5 EMS Assists, 9 incidental, 8 Working Fires, 2 Extrication, 5 Station Responses, 40 Duty Crew Responses, 15. First arriving unit average response time: 3 minutes, 46 seconds.

Daytime Assignments: 10 and Nighttime Assignments: 8.

Member Recognition: Mike Mercer and Kevin Gill for their help with drills and training.

Officer Percentages for Month of October: B. Hauss: 57.50%, J. Hauss: 7.50%, N. Lamana: 57.50% D. Hauss 77.50% and V. Torino: 60.00%.

A Motion was made by Commissioner Campbell, second by Commissioner Howarth to accept the Chief/Training Report. Motion passed unanimously.

Commissioner Jones presented the Fire Marshal Report: 31 Inspections, 14 Initial Inspections, 5 Re-inspections, 10 Cooking Suppression Systems, Witness Violations: 2, Complaints: 0.

Quarterly Life Hazard Use Registration received from the State as of 11/23/16 is \$16,639.69. Non-life Hazard fees collected as of 11/15/16 is \$5,710.00 Dedicated Penalties Collected: As of 11/9/2016 \$8,322.63.

Fire Investigations:

- 11/01/16 Vehicle fire Barnsboro/Jefferson Rd.

2016 Fire Investigations year to date:

- Structure Reports: 4
- Misc. Reports: 19
- Vehicle Reports: 7.

New Registrations/Businesses:

- 660 Woodbury Glassboro Rd – Karate Dojo
- 570 Bridgeton Pike-Broadway Trading Post
- 390-394 Tyler Mill Rd. – Associates Warehouse Inc.

A Motion was made by Commissioner Campbell, second by Commissioner Howarth to accept the Fire Marshal's Report. Motion passed unanimously.

Firefighter Mercer presented the Building Maintenance Report:

November Report

- ABS Electric came out to Jackson Road to prepare a quote for the generator installation.
- Work was done on the new washroom, we are waiting for ERCO to come and tape and put in the frp so we can put back the appliances.
- The voting setup went well except for a stain on the carpet at the Jackson Rd. Station.

A Motion was made by Commissioner Howarth, second by Commissioner Campbell to accept the Building Maintenance Report. Motion passed unanimously.

No Vehicle Maintenance Report.

Solicitor Braslow reported on the Election and Budget Schedules.

There was a discussion on the requirements for the Special Meeting to be held to purchase a new vehicle and the difference or definitions of what is a passenger vehicle according to the DCA.

A Motion was made by Commissioner Campbell, second by Commissioner Howarth to accept the Solicitor Report. Motion passed unanimously.

Commissioner Jones stated that he met with the Career Staff in reference to Contracts and that he will discuss it further in Closed Session.

The Meeting was opened to the Public.

There being no comments the Public Portion of the Meeting was closed on Motion by Commissioner Hauss, second by Commissioner Jones. Motion passed unanimously.

Commissioner Jones presented Resolution #2016-30, Discussion of Personnel Matters.

A Motion was made by Commissioner Howarth, second by Commissioner Campbell to adopt Resolution #2016-30. Motion passed unanimously.

The Meeting was adjourned at 7:45 pm to go into Executive Session.

The Meeting was reopened to the Public at 8:33 pm.. The discussion centered on a change in finance responsibilities for the District and Career Staff Contracts. There was no action taken by the Commission at this time.

The Meeting was adjourned.



Susan Weaver, Secretary,
Mantua Twp. Fire District